



Eastern Ontario Wardens' Caucus MINUTES

**Thursday, January 11, 2018
Delta Waterfront Hotel
Kingston, Ontario
9:00 a.m.**

The meeting was called to order at 9:00 a.m. with the following individuals in attendance.

| Present | | |
|---|--|---------------------------|
| County | Head of Council | Staff |
| County of Frontenac | Warden Ron Higgins Past-Warden Ron Vandewal | Kelly Pender, CAO |
| County of Haliburton | Warden Suzanne Partridge Past-Warden Brent Devolin | Mike Rutter, CAO |
| County of Hastings | Warden Rodney Cooney | Jim Pine, CAO |
| City of Kawartha Lakes | Mayor Andy Letham | Ron Taylor, CAO |
| County of Lanark | Warden John Fenik Past-Warden Bill Dobson | Kurt Greaves, CAO |
| United Counties of Leeds and Grenville | Warden Robin Jones | Andy Brown, CAO |
| County of Lennox & Addington | Warden Bill Lowry | Brenda Orchard, CAO |
| County of Northumberland | Warden Mark Lovshin Past-Warden Mark Walas | Jennifer Moore, CAO |
| County of Peterborough | Warden Joe Taylor | Troy Speck, CAO |
| United Counties of Prescott and Russell | Warden François St-Amour Past-Warden Gary J. Barton | Stéphane P. Parisien, CAO |
| County of Prince Edward | Mayor Robert Quaiff | James Hepburn, CAO |
| County of Renfrew | Warden Jennifer Murphy | Jim Hutton, CAO |
| United Counties of Stormont, Dundas and Glengarry | Warden Ian McLeod Past-Warden Jim Bancroft | Tim Simpson, CAO |

| Regrets | | |
|----------------|--|--|
| None | | |

| Others Present | |
|--------------------------|---|
| Delegation/Guests | Organization |
| Justin Bromberg | Communications and Policy Coordinator, EOWC |
| David Fell | Chief Executive Officer, Eastern Ontario Regional Network |
| Lisa Severson | Communications Stakeholder and Relations Officer, EORN |
| Stephen Seller | Municipal Services Manager, Ministry of Municipal Affairs |
| Brandon Forrest | Manager, Local Government and Housing, MMA/MHO |
| Meredith Staveley-Watson | Executive Assistant, County of Frontenac |

1. Call Meeting to Order/Welcome

The meeting was called to order and outgoing Chair Robert Quaiff welcomed everyone.

2. Declaration of Pecuniary Interest - Nil

3. Approval of Agenda

Moved by Warden Higgins

Seconded by Warden St-Amour

THAT the Agenda of the January 11, 2018 meeting be adopted as presented.

CARRIED

Warden Robin Jones requested that the nomination process and the election for 2018 Chair and Vice-Chair be held at the beginning of the meeting, as opposed to on Friday morning.

Moved by Warden Jones

Seconded by Warden Fenik

THAT the nomination process and the election for 2018 Chair and Vice-Chair be moved forward to the first item of today's agenda.

CARRIED

4. Nominations for EOWC Chair and Vice-Chair – Stéphane P. Parisien

Stéphane P. Parisien explained the election process and invited incoming EOWC members to put their name forward for the positions of Chair and Vice-Chair.

Moved by Warden Taylor

Seconded by Warden Lowry

THAT Stéphane P. Parisien be appointed as electoral officer.

CARRIED

Moved by Warden Higgins

Seconded by Warden Murphy

THAT the nomination process be opened for the position of Chair.

CARRIED

Moved by Mayor Quaiff

Seconded by Warden Lowry

THAT Warden Robin Jones, of the United Counties of Leeds and Grenville, be nominated for the position of Chair of the EOWC Inc. for the 2018 year.

CARRIED

Warden Jones accepted the nomination.

Moved by Warden Higgins

Seconded by Warden Partridge

THAT Warden John Fenik, of the County of Lanark, be nominated for the position of Chair of the EOWC Inc. for the 2018 year.

CARRIED

Warden Fenik accepted the nomination.

Mr. Parisien called for further nominations a first, second and third time and after receiving no further nominations, called for a motion to close the nominations.

Moved by Warden Cooney

Seconded by Warden St-Amour

THAT nominations for the position of Chair of the EOWC be closed.

CARRIED

Moved by Mayor Quaiff
Seconded by Warden Jones

THAT the nomination process be opened for the position of Vice-Chair.

CARRIED

Moved by Mayor Letham
Seconded by Warden Taylor

THAT Warden Jennifer Murphy, of the County of Renfrew, be nominated for the position of Vice-Chair of the EOWC Inc. for the 2018 year.

CARRIED

Warden Murphy accepted the nomination.

Mr. Parisien called for further nominations a first, second and third time and after receiving no further nominations, called for a motion to close the nominations.

Moved by Warden Lovshin
Seconded by Warden Lowry

THAT nominations for the position of Vice-Chair of the EOWC be closed.

CARRIED

5. Elections for Chair and Vice-Chair for 2018 – Stéphane P. Parisien

Warden Jones and Warden Fenik addressed the membership on their respective intentions as EOWC Chair for 2018. Election ballots were distributed to the 2018 EOWC members and returned to the electoral officer.

Stéphane P. Parisien, Jim Pine and Justin Bromberg counted the ballots. Prior to announcing the results, Mr. Parisien asked for a motion to destroy the ballots.

Moved by Warden Cooney
Seconded by Warden Murphy

THAT the election ballots be destroyed.

CARRIED

Mr. Parisien declared Warden Robin Jones elected as 2018 EOWC Chair and Warden Jennifer Murphy as 2018 EOWC Vice-Chair, and asked for motions.

Moved by Warden McLeod
Seconded by Warden Higgins

THAT Warden Robin Jones be elected as Chair of the EOWC Inc. for the 2018 year.

CARRIED

Moved by Warden Taylor
Seconded by Warden Jones

THAT Warden Jennifer Murphy be elected as Vice-Chair of the EOWC Inc. for the 2018 year.

CARRIED

6. Approval of Minutes

The minutes of the EOWC Inc. meeting of October 20, 2017, the special meeting of December 8, 2017, and the closed session meeting of October 20, 2017, were presented.

Moved by Warden Murphy
Seconded by Warden Cooney

THAT the Minutes of the EOWC Inc. meeting of October 20, 2017, the special meeting of December 8, 2017, and the closed session meeting of October 20, 2017, be approved as circulated be approved as circulated.

CARRIED

7. Introductions

Chair Jones thanked the members for their support and invited all elected officials and staff in attendance to introduce themselves. Discussion ensued about the importance of separating the election of the Chair and Vice-Chair.

Moved by Warden Higgins
Seconded by Warden Cooney

THAT the elections for Chair and Vice-Chair be held separately, and that this be included in the Terms of Reference or in the By-laws prior to the 2019 election.

CARRIED

8. Orientation Review – Stéphane P. Parisien

Stéphane P. Parisien explained the contents of the EOWC Orientation Binder and invited members to ask questions. A few changes were made to the Contact List and the Meeting Schedule, which will be distributed via e-mail. A historical overview was presented on the EOWC's past success and accomplishments, including the Eastern Ontario Regional Network, as well as current projects and advocacy. He also referenced the Terms of Reference and the EOWC By-Laws.

9. Reports for Review/Discussion

9.1 Proposed 2018 EOWC Budget

Stéphane P. Parisien, Andy Brown and Justin Bromberg provided a summary of the proposed 2018 budget, and explained the contributions in 2017 and 2018 to the Eastern Ontario Leadership Council. Following discussion, it was:

Moved by Warden St-Amour

Seconded by Mayor Quaiff

THAT the EOWC Inc. approve the 2018 budget as presented.

CARRIED

It was also noted that the EOWC has incurred some additional expenses in recent years, some of which are one-time costs (e.g. website update and video), along with others that may be recurring in future years (e.g. strategy sessions and MP/MPP breakfasts). As a result, the CAOs have recommended that the membership fees be increased incrementally from 2018 to 2020. This would allow the EOWC to continue its advocacy and support for major regional projects, without running the risk of depleting its reserves. The Wardens agreed that there is excellent value for municipalities from the membership fees paid to the EOWC.

Moved by Warden Fenik

Seconded by Warden Murphy

THAT the EOWC membership fee be increased to \$6,000 per member, for 2018;

AND FURTHER THAT the EOWC membership fees be increased to \$7,000 per member in 2019, and to \$7,500 per member in 2020.

CARRIED

9.2 Appointment of Auditors

It was recommended that the EOWC appoint Collins Barrows Chartered Accountants, being the same accounting firm as in previous years, and because the County of Hastings provides financial services for the EOWC.

**Moved by Warden Lovshin
Seconded by Warden Taylor**

THAT the EOWC Inc. appoint the auditors for the County of Hastings, Collins Barrows Chartered Accountants, for the 2018 fiscal year.

CARRIED

9.3 Incorporation Documentation (Form 1)

It was explained that Corporations must complete and submit a Notice of Change within 15 days after any change takes place (e.g., when a corporation changes its address, directors or officers). Incoming Wardens were asked to fill out the distributed forms.

**Moved by Warden Lowry
Seconded by Warden McLeod**

THAT the EOWC Inc. complete the Form 1 Notice of Change required to indicate new membership on the board for the 2018 year.

CARRIED

9.4 Schedule for the 2018 ROMA Conference

Justin Bromberg presented the draft EOWC schedule for the 2018 ROMA Conference, including the Wardens meeting on Sunday, January 21 and the Multi-Ministers Delegation on Tuesday, January 23. The complete schedule will be included on the agenda for the ROMA Conference.

9.5 Eastern Ontario Leadership Council

Andy Brown and Kelly Pender presented an overview of the Eastern Ontario Leadership Council, beginning with the preparation of the regional economic development strategy in 2014, the creation of the EOLC board

and the composition of the three working groups, and the ongoing work with MEDG and OMAFRA. Funding has been requested from both of these Ministries to advance the work of the EOLC and its working groups.

The Wardens agreed that more work needs to be done with respect to communications. It was decided that an EOLC update would be provided at every Wardens meeting, moving forward. It was also agreed that, as per the revised EOLC Terms of Reference, that the EOWC elect a Co-Chair from among its members tomorrow morning.

9.6 Eastern Ontario Regional Network

Jim Pine provided an overview of the Eastern Ontario Regional Network, beginning with the broadband project (phase 1) from 2010 to 2015, the ongoing advocacy and education, and the cell gap / public safety network project (phase 2). He provided details about the cost and timeline for the phase 2 project and explained its importance for the region.

Mr. Pine then presented a report on the addition of two Co-Leads from among the CAOs group, to support EORN's work. The Co-Lead positions, which are non-paying members of the EORN team, serve as an important link between the EOWC CAOs, the EOWC Board of Directors, and EORN. Two CAOs have offered their assistance, being Stéphane Parisien from Prescott and Russell and Mike Rutter from Haliburton.

Moved by Warden St-Amour

Seconded by Warden Lovshin

THAT the EOWC Inc. endorse and approve, as requested by the EORN Board of Directors, an increase of two additional Co-Leads (for a total of three) to support the work of EORN;

AND THAT Stéphane Parisien, CAO of the United Counties of Prescott and Russell, and Mike Rutter, CAO of the County of Haliburton, be appointed as Co-Leads.

CARRIED

LUNCH BREAK

10. Annual Planning

10.1 Discussion and Selection of 2018 EOWC Priorities

Chair Jones provided an overview of the StrategyCorp priority-planning session that the EOWC received in December. She invited each table to discuss their priorities together and then present them to the group.

After discussion, and following this morning's presentations on EORN and the EOLC, all members agreed that the two priorities for 2018 should be the Cell Gap and Public Safety Network Project, through EORN, and the implementation of the Eastern Ontario Economic Development Strategy, through the EOLC. The priorities will be reviewed one final time on Friday, after which members will be asked for approval.

10.2 Strategy / Talking Points for 2018 ROMA Conference

The members discussed the strategy for the Multi-Ministers delegation as well as the individual meeting with Minister Duguid. Based on the two chosen priorities, it was agreed to have EORN lead the presentation on the cell gap project during the Multi-Ministers delegation, and to have EOLC lead the presentation on the economic development strategy during the Minister Duguid delegation. All Wardens were encouraged to attend.

11. Closed Session (n/a)

12. Correspondence

12.1 Outgoing

12.1.1 Letter to Minister Bill Mauro requesting a Multi-Ministerial Delegation at the ROMA Conference, dated November 2, 2017

12.1.2 Letter to Premier Kathleen Wynne regarding the financial impacts of Bill 148 on municipalities' operations, dated November 2, 2017

12.1.3 EOWC Resolution supporting ROMA's Position on Municipal Asset Management Planning Regulation, dated November 7, 2017

12.1.4 EOWC Submission to the Standing Committee on General Government regarding Bill 160, dated November 16, 2017

Moved by Mayor Quaiff
Seconded by Warden Partridge

THAT the outgoing correspondence be received.

CARRIED

12.2 Incoming

12.2.1 Resolution from the County of Frontenac requesting clarification on Eligible Public Transit Services, dated October 18, 2017

12.2.2 Letter from the United Counties of Stormont, Dundas and Glengarry to Minister Bill Mauro regarding Bill 148, dated October 23, 2017

12.2.3 Resolutions from the County of Lennox and Addington supporting the Eastern Ontario Wardens' Caucus, dated October 23, 2017

12.2.4 Letter from the Eastern Ontario Leadership Council to the Ministry of Economic Development and Growth, dated October 24, 2017

12.2.5 Letter from the Ministry of Health and Long-Term Care regarding disclosure of information under FIPPA, dated November 1, 2017

12.2.6 Letter from the Association of Municipalities of Ontario regarding introduction of new policing legislation, dated November 2, 2017

12.2.7 Letter from MPP Jim McDonnell to Minister Kevin Flynn supporting the EOWC's Position on Bill 148, dated November 8, 2017

12.2.8 Letter from the Standing Committee on General Government regarding EOWC Submission on Bill 160, dated November 17, 2017

12.2.9 Letter from Eastern Ontario PC MPPs regarding the expansion of Highway 401 to six lanes, dated December 7, 2017

12.2.10 Letter from Mayor Brett Todd regarding support of the Ontario Safety League's request for a Coroner's review of issues related to fatalities on 400-Series highways, dated December 15, 2017

Moved by Mayor Letham

Seconded by Warden Lowry

THAT the incoming correspondence be received.

CARRIED

13. By-laws

14. Notice of Motions

15. Confirmation By-law #18-01

Moved by Warden Lovshin

Seconded by Warden Higgins

THAT the Board of Directors of the Eastern Ontario Wardens' Caucus hereby enacts as follows:

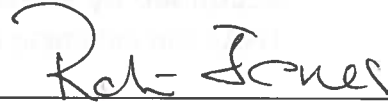
1. THAT the action of the Board of Directors at its meeting held the 11th day of January, 2018 in respect of each motion, resolution, by-law and other action passed and taken by the Board of Directors at its said meeting, except where prior approval of any other body or agency is required, is hereby adopted, ratified, and confirmed.
2. THAT the Chair and the proper officers of the Corporation of the Eastern Ontario Wardens' Caucus Inc. are hereby authorized and directed to do all the things necessary to give effect to the said action or to obtain any approvals where required, and to execute all documents as may be necessary, and the Secretary is hereby authorized and directed to affix the Corporate Seal to all such documents.

CARRIED

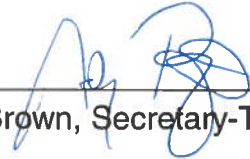
16. Adjournment

**Moved by Warden Higgins
Seconded by Warden Fenik**

THAT the meeting be adjourned at 3:52 p.m.



Robin Jones, Chair



Andy Brown, Secretary-Treasurer