



## Eastern Ontario Wardens' Caucus MINUTES

**Thursday, January 10, 2019**  
**Delta Waterfront Hotel**  
**Grandview Room**  
**Kingston ON**  
**9:00 a.m.**

The meeting was called to order at 9:00 a.m. with the following individuals in attendance.

<b>Present</b>		
<b>County</b>	<b>Head of Council</b>	<b>Staff</b>
County of Frontenac	Warden Ron Higgins	Susan Brant, Treasurer
County of Haliburton	Warden Liz Danielsen	Mike Rutter, CAO
County of Hastings	Past Warden Rodney Cooney Warden Rick Phillips	Jim Pine, CAO
City of Kawartha Lakes	Mayor Andy Letham	Ron Taylor, CAO
County of Lanark	Past Warden John Fenik Warden Richard Kidd	Kurt Greaves, CAO
United Counties of Leeds and Grenville	Past Warden Robin Jones, <b>Chair</b> Warden Pat Sayeau	Andy Brown, CAO
County of Lennox and Addington	Past Warden Bill Lowry Warden Eric Smith	Brenda Orchard, CAO
County of Northumberland	Warden John Logel	Jennifer Moore, CAO
County of Peterborough	Warden J. Murray Jones	Troy Speck, CAO
United Counties of Prescott and Russell	Past Warden François St-Amour Warden Robert Kirby	Stéphane P. Parisien, CAO
County of Prince Edward	Past Mayor Robert Quaiff Mayor Steve Ferguson	James Hepburn, CAO
County of Renfrew	Warden Jennifer Murphy	Paul Moreau, CAO
United Counties of Stormont, Dundas and Glengarry	Past Warden Ian McLeod Warden Jamie MacDonald	Tim Simpson, CAO

<b>Regrets</b>		
None		

<b>Others Present</b>	
<b>Delegation/Guests</b>	<b>Organization</b>
Justin Bromberg	Communications and Policy Coordinator, EOWC
David Fell	Chief Executive Officer, Eastern Ontario Regional Network
Lisa Severson	Communications Stakeholder and Relations Officer, EORN
Stephen Seller	Senior Municipal Financial Advisor, MMAH
Brandon Forrest	Manager, Local Government and Housing, MMAH
Meredith Staveley-Watson	Executive Assistant, County of Frontenac

**1. Call Meeting to Order/Welcome**

The meeting was called to order and Chair Robin Jones welcomed everyone. She acknowledged those Past Wardens who have retired from politics following last year's elections.

Chair Jones explained that based on last year's procedure, her recommendation was to bring forward the nomination and election process for the positions of Chair, Vice-Chair and EOLC Co-Chair to this morning, as opposed to Friday morning. This would allow the 2019 leadership to chair the two-day meeting.

**Moved by Andy Letham**

**Seconded by Jennifer Murphy**

THAT the nomination process and the election for 2019 Chair, Vice-Chair and EOLC Co-Chair be moved forward to the first item of today's agenda.

Discussion ensued. Other members suggested that it would be more appropriate to hold the elections on Friday morning, but that the nominations for the Chair's position could be held today. This would allow time for networking this evening.

**DEFEATED**

**Moved by Ron Higgins**

**Seconded by Rick Phillips**

THAT the nomination process for the Chair's position, only, be held this morning and that the election of the 2019 Chair, Vice-Chair and EOLC Co-Chair (and the nominations of the Vice-Chair and EOLC Co-Chair) be held on Friday morning, as scheduled.

**CARRIED**

**2. Declaration of Pecuniary Interest - Nil**

**3. Approval of Agenda**

In accordance with the previous decision, Item 12 is moved up on the agenda.

**Moved by Pat Sayeau**

**Seconded by Ron Higgins**

THAT the Agenda of the January 10, 2019 meeting be adopted, as amended.

**CARRIED**

**4. Nominations for EOWC Chair**

Chair Jones declared the nomination process open for the position of 2019 Chair.

**Moved by Rick Phillips**

**Seconded by J. Murray Jones**

THAT Mayor Andy Letham of the City of Kawartha Lakes be nominated for the position of Chair of the EOWC Inc. for the 2019 year.

**CARRIED**

Mayor Letham accepted the nomination.

**Moved by Ron Higgins**

**Seconded by Jamie MacDonald**

THAT Warden Jennifer Murphy of the County of Renfrew be nominated for the position of Chair of the EOWC Inc. for the 2019 year.

**CARRIED**

Warden Murphy accepted the nomination.

Chair Jones called for further nominations a first, second and third time and after receiving no further nominations, called for a motion to close the nominations.

**Moved by Pat Sayeau**

**Seconded by J. Murray Jones**

THAT nominations for the position of Chair of the EOWC be closed.

**CARRIED**

Mayor Letham and Warden Murphy each addressed the Caucus for five minutes regarding their candidacies and their priorities for the coming year.

## **5. Approval of Minutes**

The minutes of the EOWC Inc. meeting of October 4 and 5, 2018 were presented.

**Moved by Jennifer Murphy**

**Seconded by Ron Higgins**

THAT the Minutes of the EOWC Inc. meeting of October 4 and 5, 2018 be approved as circulated.

**CARRIED**

## **6. Orientation Review – Chair Jones**

Chair Jones briefly explained the contents of the EOWC Orientation Binder and invited members to ask any questions. She presented a historical overview of the EOWC, outlining its past successes and accomplishments, including the Eastern Ontario Regional Network (EORN), as well as the 2018 priorities, current projects and advocacy. She also referenced the Terms of Reference and the EOWC and EORN By-Laws. Jim Pine then presented an overview of EORN and the cellular network improvement project. He explained the urgency of securing both the federal and provincial commitment to this project. Both levels of government have to nominate the project in order for it to proceed.

A coffee break ensued, and the members introduced themselves upon returning to the meeting.

## **7. Reports for Review/Discussion**

### **7.1 EOWC Meeting Schedule for 2019**

Chair Jones presented the schedule for 2019.

## **7.2 Appointment of Auditors for 2019**

It was recommended that the EOWC appoint Collins Barrows Chartered Accountants, being the same accounting firm as in previous years.

**Moved by Rick Phillips**

**Seconded by Jennifer Murphy**

THAT the EOWC Inc. appoint the auditors for the County of Hastings, Collins Barrows Chartered Accountants, for the 2019 fiscal year.

**CARRIED**

## **7.3 Incorporation Documentation (Form 1)**

It was explained that Corporations must complete and submit a Notice of Change to the CPPSB within 15 days after any change takes place (e.g., when a corporation changes its address, directors or officers). Wardens were asked to fill out the distributed forms and return them to the EOWC.

## **7.4 Discussion on EOWC 2019 Priorities and ROMA Conference**

Chair Jones discussed the process of selecting priorities and advocating for them throughout the year. She spoke about her experience last year advocating for the cell gap project. She recommended that the new Chair be elected before deciding our priorities, and suggested that tomorrow's meeting begin at 8 a.m. to allow for additional time to discuss priorities.

## **7.5 Proposed EOWC 2019 Budget**

Andy Brown presented the proposed EOWC 2019 budget. Discussion ensued on the various costs, including the amounts allocated to dinners and receptions, the membership fees, and the overall reserves. Members were invited to ask questions.

**Moved by Richard Kidd**

**Seconded by J. Murray Jones**

THAT the EOWC Inc. approve the 2019 budget, as presented.

**CARRIED**

## **7.6 Eastern Ontario Leadership Council (EOLC)**

Andy Brown presented an overview of the EOLC, including the initial 2014 Economic Development Strategy, the creation and composition of the EOLC and the three working groups, and the ongoing work on refreshing the Strategy along with the Province of Ontario. He recalled that the EOWC would elect a Co-Chair from among its members tomorrow.

## **7.7 Eastern Ontario Regional Network (EORN) Reports – David Fell**

### *EORN/ECS Nominations Report to the EOWC*

David Fell presented an overview of the EORN and EORN Consulting Services (ECS) boards and the process of nominating members.

### *EORN Board Election Process for the EOWC*

Jim Pine explained the board election process with respect to the EOWC members' ability to present themselves as EORN and/or ECS board members. In particular, two of the five board appointment nominees must be current sitting members of the 2019 EOWC Board. He presented four options, noting that Option 4 is the recommended avenue for transparency to attract the greatest number of candidates. He explained the various nomination and election dates. Discussion ensued on the options.

**Moved by Ron Higgins**

**Seconded by Pat Sayeau**

THAT Option 1 be used for the nomination process to the EORN Board.

Other members spoke in favour of Option 4 for transparency purposes. After discussion, Warden Higgins asked that the motion be **WITHDRAWN**.

**Moved by Rick Phillips**

**Seconded by Jennifer Murphy**

THAT Option 4 be used for the nomination process to the EORN Board.

**CARRIED**

### *EORN/EOWC Confidentiality Report and Supporting Memo*

David Fell presented and explained the Internal Confidentiality and Non-Disclosure Agreement, as related to the EORN project, and asked that it be signed by Wardens and staff that would be privy to such knowledge.

## **LUNCH BREAK**

### **8. Presentation from StrategyCorp – John Matheson**

### **9. Closed Session (n/a)**

### **10. Correspondence**

#### **10.1 Outgoing**

10.1.1 Submission to the Standing Committee on General Government regarding Bill 32, dated November 12, 2018

10.1.2 Letter to Minister Steve Clark regarding the Multi-Ministerial Delegation at ROMA 2019 Conference, dated December 10, 2018

#### **10.2 Incoming**

10.2.1 Letter from Minister Jim Wilson regarding the AMO Conference, dated October 2, 2018

10.2.2 Letter from Tay Valley Township to Minister Bains regarding the federal government and rural internet, dated October 12, 2018

10.2.3 Letter from the Rural Ontario Municipal Association to the Standing Senate Committee on Transport and Communications regarding rural broadband and fixed wireless, dated October 18, 2018

10.2.4 Letter from Minister Steve Clark regarding the AMO Conference, dated October 31, 2018

**Moved by J. Murray Jones**

**Seconded by Ron Higgins**

THAT the outgoing and incoming correspondence be received.

**CARRIED**

**11. By-laws**

**12. Notice of Motions**

**13. Confirmation By-law #19-01**

**Moved by Jamie MacDonald**

**Seconded by Rick Phillips**

THAT the Board of Directors of the Eastern Ontario Wardens' Caucus hereby enacts as follows:

1. THAT the action of the Board of Directors at its meeting held the 10th day of January, 2019 in respect of each motion, resolution, by-law and other action passed and taken by the Board of Directors at its said meeting, except where prior approval of any other body or agency is required, is hereby adopted, ratified, and confirmed.

2. THAT the Chair and the proper officers of the Corporation of the Eastern Ontario Wardens' Caucus Inc. are hereby authorized and directed to do all the things necessary to give effect to the said action or to obtain any approvals where required, and to execute all documents as may be necessary, and the Secretary is hereby authorized and directed to affix the Corporate Seal to all such documents.


**14. Adjournment**


**Moved by Ron Higgins**

**Seconded by Eric Smith**

THAT the meeting be adjourned at 3:42 p.m.

**CARRIED**

  
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Robin Jones, Chair

  
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Andy Brown, Secretary-Treasurer