



Eastern Ontario Wardens' Caucus MINUTES

**Friday, January 16, 2014
8:30 a.m.**

The meeting was called to order at 8:30 a.m. with the following individuals in attendance.

Present		
County	Head of Council	Staff
County of Frontenac	Warden Bud Clayton	Marian Van Bruinessen (acting)
County of Haliburton	Warden Dave Burton	Jim Wilson, CAO
County of Hastings	Warden Rick Phillips, Chair	Jim Pine, CAO, Secretary/Treasurer
City of Kawartha Lakes	Mayor Ric McGee	
County of Lanark	Warden Richard Kidd	Kurt Greaves, CAO
United Counties of Leeds and Grenville		Andy Brown, CAO
County of Lennox and Addington	Warden Gord Schermerhorn	Larry Keech, CAO
County of Northumberland	Warden Linda Thompson	Dan Borrowec, CAO
County of Peterborough	Warden J. Murray Jones	Gary King, CAO
United Counties of Prescott and Russell	Warden Jean Paul St. Pierre	Stephane Parisien, CAO
County of Prince Edward	Mayor Peter Mertens	Merlin Dewing, CAO
County of Renfrew	Warden Peter Emon	
United Counties of Stormont, Dundas and Glengarry	Warden Eric Duncan	Tim Simpson, CAO

Past Wardens In Attendance	
Past Warden	Organization
René Berthiaume	United Counties of Prescott and Russell
Bill Dobson	County of Lanark
Janet Gutowski	County of Frontenac
Hector Macmillan	County of Northumberland

Regrets		
United Counties of Leeds and Grenville	Warden Ron Holman	

Others Present	
Delegation/Guests	Organization
Andrew Wallen	General Manager Kawartha Lakes CFDC and Project Lead for the Eastern Ontario Transportation Needs Analysis Project
Stephen Seller	Ministry of Municipal Affairs and Housing
Kathy Wood	Natural Capital Resources Inc.
Justin Bromberg	Executive Assistant to the CAO, UCPR
Justin Watkins	Manager of Strategic Services, UCSDG
Lisa Hirvi	Chief Financial Officer, Eastern Ontario Regional Network
David Fell	Chief Executive Officer, Eastern Ontario Regional Network
Laura Bradley	Engineer, Eastern Ontario Regional Network

1. Call Meeting to Order/Welcome

The meeting was called to order and Chair Warden Phillips welcomed everyone.

2. Introduction of Past and New Wardens

Chair Phillips asked those present to introduce themselves.

3. Declaration of Pecuniary Interest - Nil

3. Approval of Agenda

Moved by Warden St. Pierre

Seconded by Warden Emon

THAT the Agenda of the January 16, 2014 meeting be adopted.

CARRIED

4. Approval of Minutes

Moved by Mayor Mertens

Seconded by Warden Emon

THAT the Minutes of the EOWC Inc. meetings of October 18, 2013 and Closed Session of the same date be approved as circulated.

CARRIED

5. Orientation Review – Jim Pine

Mr. Pine reviewed the following information which is part of the orientation Binders. The binders were distributed to incoming EOWC members. Mr. Pine Also reviewed the history and work of the EOWC, providing an overview of the priorities, advocacy work and the board structure of the Caucus.

5.1 2014 Caucus Contact List

5.2 2014 Meeting Schedule

5.3 EOWC Inc.

5.3.1 Terms of Reference

5.3.2 Letters of Patent

5.3.3 By-Laws No. 1 and 2

5.4 Priorities & Accomplishments

5.4.1 Historical Overview and Accomplishments

5.4.2 A Report on the Financial Sustainability of Local Governments in Eastern Ontario

- EOWC White Paper on Municipal Affordability
- EOWC White Paper on Municipal Infrastructure

5.5 Briefing Notes

5.5.1 OGRA/ROMA 2013

5.5.2 AMO 2013

5.6 Eastern Ontario Regional Network (EORN) Project

6. Delegations and Presentations

6.1 **Andrew Wallen, General Manager Kawartha Lakes CFDC and Project Lead for the Eastern Ontario Transportation Needs Analysis Project – Update on Eastern Ontario Transportation Needs Analysis Project**

Mr. Andrew Wallen presented an update on the Eastern Ontario Transportation Needs Analysis. He reviewed the objective of the project and thanked the members of the project steering committee. He spoke to the research and the analysis done regarding how goods and services move throughout eastern Ontario and highlighted the priority score of infrastructure improvements recommended for the various types of

transportation which includes roads- repairs roads-new, marine, multi-model, air and rail. He advised that as the priorities are rolled out he highlighted the abilities to work with partners in an effort to move the work forward collectively.

6.2 AMO Update – Pat Vanini, Executive Director and Mel Campbell County Caucus Chair

Mel Campbell, Chair of the County Caucus of the AMO Board addressed the members and spoke to the work of the County Caucus and AMO in their advocacy work done on behalf of Counties and municipalities in Ontario.

Pat Vanini, Executive Director of the Association of Municipalities of Ontario spoke to the group advising that 2014 is the 115th Anniversary of AMO and the directives from the AMO board for the coming year. She reviewed the work plan set out by the board and highlighted the outstanding issues of the following:

- Joint and Several Liability
- Political Strategies
- Government Relations – recognizing a possible Provincial election
- Long term Strategies for municipalities and national Advocacy
- Gas Tax
- Blue Box Arbitration
- Planning and Development System
- BET Taxes
- Policing Costs
- Permanent Infrastructure
- Municipal Fiscal Sustainability

She highlighted the divisiveness of some of the issues facing municipalities today and encouraged sectors to come together where possible to move issues forward.

7. Reports for Review/Discussion

7.1 Financial Sustainability Report Update - Larry Keech, Elizabeth Savill, Kurt Greaves and Kathy Woods

Larry Keech introduced consultant Kathy Wood of National Capital Resource and the work to date on the Financial Sustainability Report commissioned by the EOWC and the white papers on Municipal Infrastructure and Municipal Affordability that were each released last year at the AMO conference.

Kathy Wood reviewed the findings of the latest white paper on Ratepayer Affordability Whitepaper highlighting income, growth, education levels and average value of homes. She reviewed the recommendation in the reports and spoke to the planned roll out of the paper at the ROMA/OGRA conference.

**Moved by Warden Duncan
Seconded by Warden Kidd**

THAT the report on the Financial Sustainability Report be received.

CARRIED

7.2 EORN Update

7.2.1 EORN CEO Update – David Fell

David Fell reviewed the CEO report and advised that 85% of the original access projects are completed and the entire project will be complete by the end of March 2015.

**Moved By Warden Jones
Seconded by Warden Thompson**

THAT the Eastern Ontario Wardens' Caucus receives the CEO report as presented.

CARRIED

7.2.2 EORN Communications/Project Update Report - Lisa Severson

Jim Pine provided a PowerPoint presentation that detailed the objectives of the project stating that it has exceeded targets on funding, contributed assets and coverage techniques. He explained the added benefit of being able to run fibre to over 50 business parks across Eastern Ontario. He also confirmed that 4 first nation communities have participated in the project to date. He reviewed the communication work which includes 4 zone launches, radio advertising campaigns, interviews for local media and the numerous council visits. He confirmed that plans are underway to host an Economic Development day this spring and that 10 zone launches will be held this year.

**Moved by Warden Emon
Seconded by Warden Clayton**

THAT the Eastern Ontario Wardens' Caucus receive the communication report.

CARRIED

7.2.3 EORN Finance Update – Lisa Hirvi

Lisa Hirvi, provided a financial update on the project reviewing the funding provided by the Province and Federal Governments, private sector and member as of the EOWC Inc.

She reviewed the funding allocations of the access, the build and the admin costs. She also advised of the successful completion of 3 audits and the outcome of the HST ruling as a Qualifying Non-Profit and how that decision affected the financing.

**Moved by Warden Schermerhorn
Seconded by Warden Emon**

THAT the Eastern Ontario Wardens' Caucus receive the Financial Update as presented.

CARRIED

7.3 Gap Analysis for Cellular Service – Jim Pine, Lisa Severson

Jim Pine reviewed the report on the Cellular Gap Analysis and provided an update on the work done to date including various meetings and contacts made. He also reviewed the six main components of the Gap Analysis which include:

1. Preliminary Analysis
2. Propagation Mapping
3. Public Meetings
4. Coverage Ground Truthing
5. Validated Coverage Maps
6. Coverage Improvement Plan

**Moved by Mayor McGee
Seconded by Warden St. Pierre**

THAT the Eastern Ontario Wardens' Caucus receive the report on the Gap Analysis for Cellular Service as presented.

CARRIED

7.4 Appointment of Auditors –Jim Pine

**Moved by Mayor McGee
Seconded by Warden Duncan**

THAT the EOWC Board of Directors appoints the auditors for the County of Hastings, Collins Barrows Chartered Accountants for fiscal year 2014.

CARRIED

7.5 Incorporation Documentation – Form 1 – Jim Pine

**Moved by Warden Emon
Seconded by Mayor McGee**

THAT the members of the EOWC Board of Directors complete the Form 1 – Notice of Change required to indicate new membership on the board for the 2014 year.

CARRIED

7.6 Resolution from County of Renfrew re: Gas Tax Revenues - Warden Emon

**Moved by Warden Emon
Seconded by Warden St. Pierre**

THAT the Eastern Ontario Wardens' Caucus support the resolution received from Renfrew County regarding the Infrastructure Funding Model.

CARRIED

7.7 Resolution from County of Peterborough re: Long Term Energy Plan – Warden J. Murray Jones

Gary King spoke to the concern raised by the County of Peterborough concerning the financial outcomes on hydro costs as a result of the Green Energy Act and FIT programs.

Warden Thompson also spoke to the concern of the rising costs of hydro.

**Moved by Warden Thompson
Seconded by Mayor McGee**

THAT given the competitive nature of escalating power rates and the need to encourage industrial and commercial investment in Ontario (specifically Eastern Ontario) that the Province review

existing power rates and give serious consideration to the Quebec model of discounting rates for large users.

CARRIED

LUNCH

Chair Phillips welcomed members of the Eastern Ontario Mayors' Committee and asked them to introduce themselves. As well, he welcomed Eastern Ontario Economic Development Officers who also joined the meeting for the presentation of the draft Economic Development Strategy.

7.8 Economic Development Strategy - Jim Hutton, Tim Simpson Lauren Millier and Kathy Wood

**Moved by Warden Duncan
Seconded by Warden Thompson**

To receive the report on the Economic Development Strategy.

CARRIED

Mr. Jim Hutton introduced Ms. Lauren Millier of Millier, Dickinson and Blais and Ms. Kathy Wood of Natural Capital Resource and the Regional Economic Development Project along with the members of the guiding coalition for the project.

Lauren Millier reviewed the regional Economic Performance indicators for Eastern Ontario that came as a result of the project including regional; economic performance including age demographics growth, proportion of employment and the employment ratio, business size in Eastern Ontario

Kathy Wood reviewed the collaboration and input for consultation that took place during the project including specific inputs from the EOWC and the EOMC. Kathy reviewed the consolidated priorities and the key considerations for the strategy.

7.9 Proposed 2014 Priorities for EOWC – Jim Pine

Moved by Warden Kidd

Seconded by Warden Emon

To approve the three main 2014 priorities for the EOWC as:

- 1) Along with its partners approve and distribute the Economic Development Strategy and develop an implementation plan**
- 2) Continue the research and advocacy efforts on the issue of the financial sustainability of municipalities in the EOWC region**
- 3) Work with partners such as AMO to develop strategies to reduce policing costs**

CARRIED

Jim Pine reviewed the proposed priorities for 2014. There was an extensive discussion regarding adding reducing Policing Costs as a main priority and the list of ongoing issues was also reviewed. It was suggested that a work priority list versus advocacy list be created so that when opportunities to move other issues forward like potential present themselves the group can shift focus.

7.10 EOWC 2014 Proposed Budget – Jim Pine

Moved by Warden Jones

Seconded by Warden Burton

THAT the EOWC Board of Directors approves the 2014 draft budget as attached and circulated

AND THAT the EOWC 2014 membership fee remains at \$5,000 per members.

CARRIED

7.11 Ministerial Delegations at 2014 OGRA/ROMA Conference

Mr. Pine advised that a letter requesting a Multi-Minster meeting has been requested for the upcoming OGRA/ROMA Conference.

7.12 Meetings with WOWC and EOMC and 2014 OGRA/ROMA Conference

Mr. Pine advised that joint meetings will be arranged with the WOWC and the EOMC at the upcoming OGRA/ROMA conference where possible.

8.0 Closed Session

**8.1 Eastern Ontario Regional Network, Incumbent Provider RFP
and Business Park RFP – David Fell**

**Moved by Warden Emon
Seconded by Mayor Mertens**

**THAT the EOWC Inc move into Closed Session to discuss the award
of the EORN Incumbent Provider RFP and the Business Park RFP.**

CARRIED

**Moved by Warden Emon
Seconded by Mayor Mertens**

THAT the EOWC Inc move out of Closed Session.

CARRIED

**Moved by Warden Emon
Seconded by Mayor Mertens**

**THAT staff be directed to follow instruction given during the closed
session.**

CARRIED

9. Correspondence

**Moved by Warden Duncan
Seconded by Warden McGee**

THAT the incoming and outgoing correspondence be received.

CARRIED

9.1 Outgoing pgs 60-68

9.1.1 Letter to Andrew Wallen, Kawartha Lakes CFDC re: Eastern Ontario Transportation Needs Analysis Project dated October 4, 2013

9.1.2 Letter to Faraday Township re: Improved cellular service dated November 12, 2013

9.1.3 Letter to Premier Wynne re: EORN Project and WOWC correspondence (October 23, 2013) dated January 6, 2014

9.1.4 Letter to Minister Jeffrey re: Multi-Minister Meeting Request dated January 9, 2014

9.2 Incoming pgs 69-74

9.2.1 Letter from Barry Devolin, MP Haliburton-Kawartha Lakes-Brock dated October 30, 2013 re: EOWC White Papers on Infrastructure and Affordability

9.2.2 Letter from Faraday Township dated November 6, 2013 re: Improved cellular services across Eastern Ontario

9.2.3 Letter from Minister Jeffrey, Ministry of Municipal Affairs and Housing dated November 14, 2013 re: Meeting at AMO Conference

9.2.4 Letter from The Township of Greater Madawaska dated December 30, 2013 re: Algonquin Land Claim Agreement in Principle

10. By-laws

11. Notice of Motions

12. Nominations for the position of EOWC Chair and Vice Chair – Gary King

Gary King invited members to state their intention to put their name forward for the position of Chair or Vice-Chair for 2014. He advised that the election process is scheduled for Friday morning, January 17, 2014 and that each candidate will have five minutes to address the EOWC membership on their intentions as Chair and/or Vice Chair.

Members who declared interest in running for the position of Chair included:

Warden Jean Paul St. Pierre – United Counties of Prescott and Russell
Warden Ron Holman – United Counties of Leeds and Grenville – due to Warden Holman's absence CAO Andy Brown spoke on behalf of Warden Holman

Member who declared their interest in running for the position of Vice-Chair included:

Warden Richard Kidd – Lanark County
Warden Rick Phillips – Hastings County
Warden Linda Thompson – Northumberland County

13. Confirmation By-law #14-01

**Move by Warden Duncan
Seconded by Warden Emon**

THAT the Board of Directors of the Eastern Ontario Wardens' Caucus hereby enacts as follows:

1. THAT the action of the Board of Directors at its meeting held the 16th day of January, 2014 in respect of each motion, resolution, by-law and other action passed and taken by the Board of Directors at its said meeting, except where prior approval of any other body or agency is required, is hereby adopted, ratified, and confirmed.

2. THAT the Chair and the proper officers of the Corporation of the Eastern Ontario Wardens' Caucus Inc. are hereby authorized and directed to do all the things necessary to give effect to the said action or to obtain any approvals where required, and to execute all documents as may be necessary, and the Secretary is hereby authorized and directed to affix the Corporate Seal to all such documents.

14. Adjournment

**Moved by Warden Burton
Seconded by Warden St. Pierre**

THAT the meeting be adjourned.



Stéphane P. Parisien, Secretary-Treasurer