



Eastern Ontario Wardens' Caucus

**Eastern Ontario Wardens' Caucus
MINUTES**

Thursday, January 13, 2011

9:00 a.m.

**Four Points by Sheraton Hotel – Limestone City Ballroom
Kingston, ON**

In attendance:

County	EOWC CURRENT AND INCOMING MEMBERS	STAFF
County of Haliburton	Chair Dave Burton – Past Warden Murray Fearrey - Warden	Secretary-Treasurer Jim Wilson - CAO Tamara Wilbee – County Clerk
United Counties of Leeds and Grenville	Vice Chair - Bill Thake, Past Warden Mel Campbell - Warden	Steve Silver - CAO
County of Frontenac	Gary Davison- Warden	Elizabeth Savill - CAO
County of Hastings	Jo-Anne Albert – Warden	Jim Pine-CAO
City of Kawartha Lakes	Ric McGee – Mayor	Jane Reynolds - CAO
County of Lanark	John Fenik – Past Warden Sharon Mousseau - Warden	Peter Wagland - CAO
County of Lennox and Addington	Henry Hogg - Warden	Larry Keech-CAO
County of Northumberland	Mark Lovshin - Warden	Bill Pyatt - CAO
County of Peterborough	J. Murray Jones – Warden	Gary King – CAO
County of Renfrew	Donald Rathwell – Past Warden Bob Sweet – Warden	Jim Hutton - CAO
United Counties of Prescott and Russell		Stéphane P. Parisien – CAO
County of Prince Edward	Peter Mertens – Mayor (arrived late)	Dick Shannon - CAO
United Counties of Stormont, Dundas and Glengarry	Bryan McGillis – Past Warden Steven Byvelds - Warden	Michael Waddell-CAO
Other guests:		EORN: Lisa Severson, Sheridan Graham, David Fell, Laura Bradley MMAH: Steve Sellar Frontenac AMCTO Intern:

		Isabel Leung Carl Isenburg, President – MPAC Andrew Wallen – Eastern Ontario CFDCs Ann Marie Kelleher – FedDev Ontario Janet Hope, ADM Housing Division – MMAH Kathy Wood, Natural Capital Resources Donna Villamere – AMO/CKL
Regrets:	Peter Delanty – Past Warden – Northumberland Conrad Lamadeleine- Past Warden and Jean-Yves Lalonde – Warden – Prescott and Russell Ron Emond – Past Chair Past Mayor Leo Finnegan	

1. Call Meeting to Order/Welcome

Chair Dave Burton welcomed everyone to the meeting and called the meeting to order. It was noted that only current members would be eligible to make motions or vote during this meeting.

2. Introduction of Past and New Wardens

Chair Burton called for introduction of past and current Heads of Council.

3. Approval of Minutes

Chair Burton asked for a motion to approve the minutes.

Moved by: Warden Henry Hogg
Seconded by: Warden Jo-Anne Albert

Be it resolved that the minutes of the October 29, 2010 Session of the Eastern Ontario Wardens' Caucus be adopted as presented.

Carried.

4. Approval of Agenda – January 13, 2011

Chair Burton asked for approval of the agenda. .

Moved by: Warden Gary Davison
Seconded by: Warden J. Murray Jones

Be it resolved that the agenda for the January 13, 2011 Session of the Eastern Ontario Wardens' Caucus be adopted.

Carried.

5. Orientation Review

Jim Wilson provided an orientation review for the benefit of incoming members which included an overview of the 2011 meeting schedule, the EOWC Inc. Terms of Reference, Letters Patent and By-laws.

Members were also provided with copies of the 2010 Federal and Provincial Pre-Budget Submissions that were presented at ROMA/OGRA in February 2010.

Jim Wilson provided a report summarizing the 2010 Priorities that were established along with a status update of those issues.

David Fell, Jim Pine and Gary King provided a status report regarding the progress that has been realized regarding the Eastern Ontario Regional Network.

Moved by: Warden Henry Hogg
Seconded by: Past Warden Bill Thake

Be it resolved that the orientation review materials be received for information purposes.

Carried.

6. Correspondence

Copies of the following items of correspondence were circulated with the agenda package.

Outgoing Correspondence

October 29, 2010

Ministry of Municipal Affairs and Housing

Re: EOWC Submission on the Five-Year Review of Provincial Planning Policy Statements

November 2, 2010

United Counties of Stormont, Dundas and Glengarry

Re: Farmland and Managed Forest Component of the Ontario Municipal Partnership Fund

November 2, 2010

Minister of Health and Long Term Care

Re: Land Ambulance Funding and Potential Claw back of 2009 and 2010 Funding

November 2, 2010

Minister of State Federal Economic Development Agency for Southern Ontario

Re: Continued Funding of the Eastern Ontario Development Programme

November 2, 2010

Eastern Ontario CFDC Network Inc.

Re: Presentation at the Eastern Ontario Wardens' Caucus Meeting

November 3, 2010

Eastern Ontario Regional Network Inc.

Re: EOWC appointments to the EORN Board

Incoming Correspondence:

November 16, 2010

From Lanark County to Minister of Transportation

Re: CP/OV Railway Smith Falls to Petawawa

November 19, 2010

Barry Devolin, MP – Haliburton Kawartha Lakes Brock

Re: Chalk River Laboratories

December 8, 2010

From Minister of State- Science and Technology – Federal Economic Development Agency for Southern Ontario

Re: Eastern Ontario Development Program

December 13, 2010

From Stormont, Dundas and Glengarry to Ontario Forestry Association and Ontario Federation of Agriculture

Re: Farmland and Managed Forest Component of the Ontario Municipal Partnership Fund

December 21, 2010

From Attorney General to EOWC and WOWC

Re: Provincial Offences Act

November 23, 2010

From Rick Norlock, MP Northumberland-Quinte West to Finance Minister Jim Flaherty

Re: Eastern Ontario Development Program

December 2, 2010

From Victoria Haliburton Federation of Agriculture to City of Kawartha Lakes

Re: Managed Forest Tax Rebate Program

December 30, 2010

From County of Frontenac to Farm Tax Rebate Working Group

Re: Farmland and Managed Forest Component of the Ontario Municipal Partnership Fund

January 6, 2011

From United Counties of Leeds and Grenville

Re: Heritage Act and Municipal Drains

January 13, 2011

From Victoria Haliburton Federation of Agriculture to City of Kawartha Lakes

Re: Farm Tax Rebate Program

Chair Burton asked Mayor McGee to speak to additional correspondence with regard to the Managed Forest and Farm Tax Rebate Program.

Mike Waddell was asked to present an overview of the work that has been completed to date on this initiative through his working group. He noted that letters of support and resolutions are being received from municipalities, AMO, Federation of Agriculture, etc. Articles that are being published in a few farming magazines, municipal world and letters are being sent to all provincial members of parliament along with the financial impact to individual ridings. He also advised that tax bill inserts are going into lower tier tax bills in Stormont, Dundas and Glengarry if anyone is interested in having them supplied for the lower tier.

On February 1st a meeting has been planned with the Treasurers of Prescott and Russell, Lennox and Addington, Renfrew and Stormont Dundas and Glengarry and a Treasurer from Western Ontario.

They are experiencing difficulty making contact with some provincial political representatives and urged EOWC members to reach out where there might be connections to facilitate getting an audience with them.

Chair Burton suggested that this be raised as a topic of discussion for MPs and MPPs at the Friday meeting.

It was noted that all supporting documentation can be found on the website for Stormont, Dundas and Glengarry.

Mayor Mel Campbell spoke to the correspondence from Leeds and Grenville regarding municipal drains and the Heritage Act. The EOWC supported the resolution of Leeds and Grenville as follows:

Moved by: Warden Jo-Anne Albert
Seconded by: Warden Gary Davison

Be it resolved that the EOWC support the United Counties of Leeds and Grenville in requesting the Minister of Tourism and Culture to exempt existing municipal drains from the Heritage Act in terms of the requirement for marine archeological studies.

Carried.

Moved by: Mayor Ric McGee
Seconded by: Past Warden Bill Thake

Be it resolved that the correspondence presented to the Eastern Ontario Wardens' Caucus at the January 13, 2011 meeting be received for information purposes.

Carried.

7. Delegations

Municipal Property Assessment Corporation – Carl Isenburg, President and Chief Administrative Officer

Mr. Isenberg attended the Inaugural meeting of the EOWC to provide an overview of current initiatives and the recent Auditor General findings. It was noted that sales prices are a strong, but not absolute indication of market value as it can be affected by factors such as sales that take place under duress, sales of only a partial property, sales that are between family members, etc.

Improvements in property inspections were recommended through the Ombudsman Report. The ultimate goal is to reach a six year inspection cycle, but a twelve year cycle is more realistic, but will still require additional staff resources. It was noted that procurement policies have been revamped.

There were approximately a million names on the list of unconfirmed electors from the 2006 municipal election. Eligibility requirements include being a resident of the municipality, over 18 and a Canadian citizen.

In 2010, there were 36,000 Requests for Reconsideration received and about \$28 billion was added in assessment growth in 2010.

They are working with local libraries to make sure 'my property' is available to all residents even if they don't have internet access at home.

Eastern Ontario CFDCs Network Inc. – Andrew Wallen, Vice Chair

Andrew Wallen provided a PowerPoint presentation regarding the role of the Eastern Ontario CFDCs in terms of enabling the leveraging of funds towards priorities identified within eastern Ontario.

He provided an overview of the Eastern Ontario Development Program and thanked everyone for the opportunity to work with EOWC.

FedDev Ontario - Ann-Marie Kelleher

Ann-Marie Kelleher, Economic Development Officer at FedDev Ontario attended the meeting to provide an overview of the agency. She noted that the agency was launched in August 2009 with offices in Stratford, Peterborough, Toronto and Ottawa with over 200 staff working on the various priorities. The programs that they sponsor focus on economic stimulus, economic development and infrastructure.

Ann-Marie reviewed the Southern Ontario Advantage Program which includes provide support in areas of people, knowledge, entrepreneurship and prosperity building.

Ministry of Municipal Affairs and Housing Update – Janet Hope

Janet Hope, Assistant Deputy Minister, Housing Division attended the meeting to provide an update regarding the Long Term Affordable Housing Strategy.

8. Regional Data Set Update Final Report

Kathy Wood attended the meeting to present the final report on the Regional Data Set. The purpose of the project was to update and extend the 2007 profile and to map key data. It was noted that the data and maps are all available in electronic format through the CAOs.

9. EODP Regional Project Submission Update

Bill Pyatt and Larry Keech provided background regarding the status of the EODP Regional Project Submissions.

10. Future Directions Report Update for 2011

Elizabeth Savill, Larry Keech and Richard Shannon provided a report regarding the Future Directions Update for 2011.

Moved by: Warden Jo-Anne Albert
Seconded by: Warden Henry Hogg

Be it resolved that the Eastern Ontario Wardens' Caucus authorize the development of an Eastern Ontario Financial Sustainability Report to replace the annual Future Directions Report.

Carried.

11. Proposed Priorities for 2011

Jim Wilson provided a report regarding the outcome of the November strategic planning session held by the CAOs in Prince Edward County. It was agreed that a more thorough discussion would take place at the January 14, 2011 meeting.

12. 2010 EOWC Financial Statements and Draft 2011 EOWC Budget

Jim Wilson provided an overview of the 2010 Financial Statements as well as a draft 2011 budget for consideration.

Moved by: Warden Henry Hogg
Seconded by: Past Warden Bill Thake

Be it resolved that the draft 2011 Eastern Ontario Wardens' Caucus Budget be approved and circulated and that the 2011 membership fee be \$5,000 per member.

Carried.

13. Appointment of Auditors for 2011

Jim Wilson provided a report regarding the appointment of auditors for 2011.

Moved by: Past Warden Bryan McGillis
Seconded by: Warden Jo-Anne Albert

Be it resolved that the Auditors appointed for the County of Hastings (Collins Barrows Chartered Accountants, Peterborough, ON) be appointed as auditors for the Eastern Ontario Wardens' Caucus Inc.

Carried.

14. Appointment to the Knowledge Impact on Society Project Committee

Jim Wilson provided a report regarding an appointment to the KIS Project Committee. It was agreed that Frontenac County Warden Gary Davison would be appointed to the project for the 2011 term.

Moved by: Warden Jo-Anne Albert
Seconded by: Past Warden Bryan McGillis

Be it resolved that the Eastern Ontario Wardens' Caucus appoint a member to the Knowledge Impact on Society Project for the 2011 term.

Carried.

15. EOWC Appointments to the Eastern Ontario Regional Network Inc. Board of Directors

Jim Wilson provided a report regarding appointments to the Eastern Ontario Regional Network Board.

Moved by: Past Warden Bill Thake
Seconded by: Warden Henry Hogg

Be it resolved that the Eastern Ontario Wardens' Caucus reappoint the following members or former members of the Caucus to the Eastern Ontario Regional Broadband Network Inc. Board of Directors for a one year term effective January 1, 2011 and ending on December 31, 2011:

Dave Burton, Haliburton County
Ronald Emond, Hastings County
J. Murray Jones, Peterborough County
Gary Davison, Frontenac County
John Fenik, Lanark County

And further that the EOWC Inc. ratify the appointment of Mayor Neil Ellis from the City of Belleville as the representative of the Eastern Ontario Separated Municipalities for a one year term effective January 1, 2011 and ending December 31, 2011.

Carried.

16. Public Appointments to the Eastern Ontario Regional Network Inc. Board of Directors

The EORN Board presented a report regarding public appointments to the Board.

Moved by: Warden Jo-Anne Albert
Seconded by: Past Warden Don Rathwell

Be it resolved that the Eastern Ontario Wardens' Caucus support the recommendation of the EORN Board to appoint Mr. David Koa and Mr. Warren Arseneau to the EORN Board of Directors as the two representatives from the public, and

Further that the terms be established in accordance with the terms set out within the proposed EORN Board By-law.

Carried.

17. Delegations at OGRA/ROMA Conference – 2011

Jim Wilson provided a report with regard to potential delegations at the OGRA/ROMA 2011 Conference in February. Discussion was deferred to the January 14, 2011 meeting following a more thorough review of the priorities for 2011.

18. Meeting with WOWC at OGRA/ROMA Conference – 2011

Jim Wilson provided a report regarding a meeting with the Western Ontario Wardens' Caucus at OGRA/ROMA. This item was deferred to the January 14, 2011 meeting.

19. Addresses by the Candidates for Chair and Vice-Chair

Warden Burton reminded each candidate that they would be provided with five minutes to address the EOWC membership on their intentions as Chair and Vice Chair for 2011. Past-Secretary Jim Pine reviewed the ground rules for the election procedure of Chair and Vice-Chair.

Nominations were called for the position of Chair and Vice-Chair for 2011. Warden J. Murray Jones of Peterborough County stood for the position of Chair and Warden Mel Campbell of Leeds and Grenville expressed interest in the position of Vice-Chair. These acclamations will be confirmed at the January 14, 2011 meeting.

20. Ratification of the Agreement to Provide Satellite Services under the Eastern Ontario Regional Network Project

The Contract with Barrett Xplore Inc. was discussed in Closed Session. Upon returning to Open Session, the following resolution was passed:

Moved by: Warden Gary Davison
Seconded by: Warden Jo-Anne Albert

Be it resolved that the Board of Directors of the Eastern Ontario Wardens' Caucus hereby authorizes the Chair and Secretary of the Caucus to sign the contract for the provision of satellite services with Barrett Xplore Inc., and

That the Board of Directors approves this action with the understanding that letters of understanding regarding both the definition of Broadband and the performance testing regime remain to be completed by Federal-Provincial Management Committee and the EOWC Inc. as represented by EORN Inc. in this matter.

Carried.

21. Confirmatory By-Law # 11-01

Moved by: Mayor Ric McGee
Seconded by: Warden Don Rathwell

The Board of Directors of the Eastern Ontario Wardens' Caucus hereby enacts as follows:

1. **THAT the action of the Board of Directors at its meeting held on the 13th day of January 2011 in respect to each motion, resolution, by-law and other action passed and taken by the Board of Directors at its said meeting, except where prior approval of any other body or agency is required, is hereby adopted, ratified and confirmed.**
2. **THAT the Chair and the proper officers of the Corporation of the Eastern Ontario Wardens' Caucus Inc. are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and to execute all documents as may be necessary in that behalf and the Secretary is hereby authorized and directed to affix the Corporate Seal to all such documents.**

22. Adjournment

Chair Burton reminded members that the EOWC Inaugural Dinner will be held in the Old Stones Dining Room at the Four Points by Sheraton Hotel. Social Hour will begin at 6:00 p.m. and dinner will be served at 7:00 p.m.

The next meeting of the EOWC takes place January 14, 2011 at the Four Points Sheraton. Following that, the next regular meeting of the EOWC will take place on Sunday, February 27, 2011 at the OGRA/ROMA Conference.

Moved by: Warden Gary Davison
Seconded by: Warden Bill Thake

Be it resolved that the January 13, 2011 Session of the Eastern Ontario Wardens' Caucus be adjourned.

Carried.

**Haliburton County Warden Dave Burton,
Chair**

**Haliburton County CAO Jim Wilson,
Secretary-Treasurer**