



Eastern Ontario Wardens' Caucus

Eastern Ontario Wardens' Caucus MINUTES

Friday, October 18, 2013
8:30 a.m.

County of Hastings
Belleville Room – Travelodge Hotel
11 Bay Bridge Road
Belleville, Ontario

The meeting was called to order at 8:30 a.m. with the following individuals in attendance.

Present		
County	Head of Council	Staff
County of Frontenac	Warden Janet Gutowski	Liz Savill, CAO
County of Haliburton	Warden Carol Moffatt	Jim Wilson, CAO
County of Hastings	Warden Rick Phillips, Chair	Jim Pine, CAO, Secretary-Treasurer
City of Kawartha Lakes	Mayor Ric McGee	
County of Lanark	Warden Bill Dobson	Kurt Greaves, CAO
United Counties of Leeds and Grenville		Andy Brown, CAO,
County of Lennox and Addington	Warden Doug Bearance	Larry Keech, CAO
County of Northumberland	Warden Hector Macmillan	Dan Borrowec, CAO
County of Peterborough		Gary King, CAO
United Counties of Prescott and Russell	Warden Rene Berthiaume	Stephane Parisien, CAO
County of Prince Edward	Mayor Peter Mertens	Merlin Dewing, CAO
County of Renfrew	Warden Peter Emon	
United Counties of Stormont, Dundas and Glengarry	Warden Bill McGimpsey	Tim Simpson, CAO

Regrets		
City of Kawartha Lakes		Mark Fisher, CAO
United Counties of Leeds and Grenville	Warden Ron Holman	
County of Peterborough	Warden J. Murray Jones	
County of Renfrew		Jim Hutton, CAO

Others Present	
Delegation/Guests	Organization
Deputy Warden Eric Duncan	United Counties of Stormont, Dundas and Glengarry
Stephen Seller	Ministry of Municipal Affairs and Housing
Kathy Wood	Natural Capital Resources Inc.
Justin Bromberg	Executive Assistant to the CAO, UCPR
Justin Watkins	Manager of Strategic Services, UCSDG
Lisa Hirvi	Chief Financial Officer, Eastern Ontario Regional Network
David Fell	Chief Executive Officer, Eastern Ontario Regional Network

1. Call Meeting to Order/Welcome

Warden Phillips called the meeting to order and welcomed guest Deputy Warden Eric Duncan, United Counties of Stormont, Dundas and Glengarry.

2. Declaration of Pecuniary Interest - None

3. Approval of Agenda

**Moved by Warden Emon
Seconded by Warden Macmillan**

Be it resolved that the Agenda be adopted.

CARRIED

4. Approval of Minutes

**Moved by Mayor Mertens
Seconded by Warden Dobson**

THAT the Minutes of the EOWC Inc. meetings of August 12, 2013 and August 18, 2013 be approved as circulated.

CARRIED

5. Delegations, Petitions and Presentations

5.1 Dr. Robert Walker, President & Chief Executive Officer, Atomic Energy of Canada Limited-Chalk River Laboratories (Delegation was received at 10:30 am)

Dr. Robert Walker, President & Chief Executive Officer, Atomic Energy of Canada Limited-Chalk River Laboratories appeared before the EOWC to provide a presentation and overview regarding the work of Atomic Energy of Canada Limited-Chalk River Laboratories facility. He advised the depth of the work in nuclear science and technology that is conducted by this asset of the Government of Canada. He confirmed that the location at Chalk River is the largest research facility in Canada and Atomic Energy of Canada serves Canada as an advisor and agent of the Government for public policy purposes as well as enabling business innovation and technology transfer. Warden Emon thanked Dr. Walker for attending the meeting and recognized the Chalk River location as the largest employer in Renfrew County noting the benefits that the organization brings to the County and surrounding Eastern Ontario region.

5.2 Mr. Richard Steiging, Partner Collins Barrows Chartered Accountants – Presentation of the 2012 Audited Financial Statements for EORN and EOWC

Mr. Richard Steiging and Mr. Duane Potter of Collins Barrows Chartered Accountants appeared before the EOWC to present the EORN Audited Financial statements ended March 31, 2012 as well as the EOWC Audited Financial Statements ended December 31, 2012.

**Moved by Mayor Mertens
Seconded by Mayor McGee**

THAT the Eastern Ontario Wardens' Caucus (EOWC) Board of Directors receives the EORN Financial Update report presented on October 18, 2013.

CARRIED

**Moved by Warden Berthiaume
Seconded by Warden Dobson**

THAT the Eastern Ontario Wardens' Caucus (EOWC) Board of Directors approves the EOWC Audited Financial Statements for the period ended December 31, 2012 as presented on October 18, 2013.

CARRIED

6. Reports for Review/Discussion

6.1 Financial Sustainability Report Update

Mr. Keech advised the EOWC that distribution of the White papers on Infrastructure and Affordability has been ongoing since their official release and reviewed the checklist relative to the white paper distribution that has occurred amongst Provincial ministries, MPs, MPPs, member municipalities and various affiliated organizations such as FCM and AMO. He confirmed the Sub-Committee met on September 30 to discuss the work on the 3 remaining white papers; Social Housing, Ratepayer Affordability and Environmental Services. It is hoped that these reports will be ready for review at the AGM meeting in January with an intended official release at ROMA/OGRA in February.

**Moved by Mayor Mertens
Seconded by Mayor McGee**

THAT the update on the Financial Sustainability Report be received.

CARRIED

6.2 Economic Development Strategy Update

Mr. Simpson advised that all consultations have taken place and that the draft report is being prepared. He confirmed that the project is on target to

have a draft reviewed and then presented to the Wardens at the AGM in January.

**Moved by Warden Moffatt
Seconded by Warden Emon**

THAT the update on the Economic Development Strategy be received.

CARRIED

6.3 Gap Analysis for Cellular Service

Mr. Pine reviewed the report advising that the lack of adequate cell coverage in Eastern Ontario continues to be an issue for people who live, work and travel in Eastern Ontario. Throughout the ongoing work of the EORN project, the issue of inadequate cell coverage has been raised by not only members of the public but elected officials across the region. It was recognized that as a first step a gap analysis of the region would be required. Mayor McGee heartily endorsed the idea and requested that it be made a priority.

**Moved by Mayor McGee
Seconded by Warden McGimpsey**

THAT the EOWC Board of Directors request the EORN Board of Directors and its staff to examine the possibility of undertaking a gap analysis on the availability of dependable cellular coverage across the EOWC region as a first step that might lead to a formal project;

AND THAT the EORN Board explores the potential of funding for the gap analysis from other partners including but not limited to the federal and provincial governments, cellular companies and CFDCs;

AND FURTHER THAT the EORN Board report back with a status update at the EOWC's annual meetings in January 2014.

CARRIED

6.4 EOWC/EOMC Steering Committee

Mr. Pine raised the issue proposed by members the Eastern Ontario Mayors Committee that a steering committee made up of members from each group could meet periodically to discuss issues of interest to both groups. Members of the Caucus felt that ongoing communication in the form of a spokesperson might be beneficial. It was agreed that as Mayor Mertens is an active member of both groups, he could act as liaison and if the occasion arose to work jointly on an issue or project, information would be brought forward. It was also felt that receiving copies of the EOMC meeting minutes may be beneficial as it was noted that EOWC minutes are made available publically on the EOWC website. It was agreed that an update from the EOMC should be a standing item on each EOWC Wardens meeting agenda.

**Moved by Warden Macmillan
Seconded by Mayor McGee**

THAT Mayor Peter Mertens be appointed as liaison between the EOWC and EOMC.

CARRIED

6.5 Inaugural Meeting Planning January 16-17 2014 Kingston, ON (ROMA Delegations)

Mr. Pine advised that the AGM meetings will be used to set the 2014 priorities for the EOWC. It was confirmed that once priorities are set; delegations for the ROMA/OGRA conference can be determined.

6.6 Eastern Ontario Regional Network CEO Report

Mr. Fell reviewed the EORN CEO report advising that the kick off for the Monieson Phase 2 research project was held on September 18th. He advised that the project will result in a macro economic analysis on the investment of broadband on economic development.

**Moved by Mayor Mertens
Seconded by Warden Moffatt**

THAT the Eastern Ontario Wardens' Caucus Board of Directors accepts the CEO report as presented.

CARRIED

6.7 Eastern Ontario Regional Network Phase 2 Operational Plan and Budget

Mr. Fell reviewed the EORN Phase 2 Operational plan detailing the governance model, operational plan and budget considerations.

**Moved by Warden Macmillan
Seconded by Warden Emon**

THAT the Eastern Ontario Wardens' Caucus Board of Directors approves the Phase 2 Operational Plan and Budget as presented.

CARRIED

6.8 Eastern Ontario Regional Network OMAFRA External Audit Report

Mr. Fell advised that the recent external audit conducted by Deloitte on behalf of OMAFRA resulted in a report of EORN being fully compliant with the requirements of the Contribution Agreement on approximately \$96 million in transactions.

**Moved by Warden McGimpsey
Seconded by Warden Emon**

THAT the Eastern Ontario Wardens' Caucus Board of Directors accepts the OMAFRA External Audit Report as presented.

CARRIED

6.9 Eastern Ontario Regional Network Communication Report

Mr. Pine reviewed the communication report highlighting the work on various communication initiatives that are ongoing for the EORN project.

**Moved by Warden Bearance
Seconded by Warden Berthiaume**

**THAT the Eastern Ontario Wardens' Caucus receives the
Communication Report presented October 18, 2013.**

CARRIED

6.10 Home Health Monitoring Project Update

Mr. Pine reviewed the work done by EORN staff to date on the proposed Home Health Monitoring project. He highlighted the logical fit around the community paramedicine programs that are currently being investigated or piloted across the EOWC region. Mayor McGee expressed concerns around investing in projects that may result in additional costs to municipalities.

**Moved by Mayor McGee
Seconded by**

**THAT the Home Health Monitoring project be removed as a priority
and project of the EOWC.**

There was no seconder for the motion.

It was agreed that work would continue on the project and a report brought back to the EOWC around a potential pilot project with an Eastern Ontario LHIN.

6.11 Update from MMAH – Stephen Sellers

Mr. Seller provided an update from MMAH advising that Laurie LeBlanc was named as Deputy Minister in September. He highlighted several funding programs including the renewal of the RED Program and the Municipal Energy Plan Program. He reminded the EOWC of the upcoming Local Government Week scheduled from October 20-26 2013 and requested information on any Local Government Week plans. Mr. Seller also advised of the upcoming dates and locations of the consultations on the proposed future OPP costing formula.

6.12 Closed Session

6.12.1 Eastern Ontario Regional Network, Business Park RFP Award

**Moved by Warden Gutowski
Seconded by Warden Bearance**

THAT the EOWC Inc. move into Closed Session to discuss the award of the EORN Business Parks RFP.

CARRIED

**Moved by Mayor Mertens
Seconded by Warden McGimpsey**

THAT the EOWC Inc. move out of Closed Session.

CARRIED

**Moved by Warden Emon
Seconded by Warden Gutowski**

THAT staff be directed to follow instructions given during closed session.

CARRIED

7. Correspondence

7.1 Outgoing

**Moved by Warden Bearance
Seconded by Warden Dobson**

THAT the incoming and outgoing correspondence be received.

CARRIED

- 7.1.1 Letter to The Honourable Jeff Leal regarding Former Provincial Highways dated August 23, 2013**
- 7.1.2 Letter to The Honourable Jeff Leal regarding EOWC White on Infrastructure dated August 29, 2013**
- 7.1.3 Letter to The Honourable Kathleen Wynne regarding Support for Eastern Ontario Local Food and Farming Collaborative dated September 6, 2013**

7.2 Incoming

- 7.2.1 Letter from Minister Jeff Leal, Ministry of Rural Affairs re Infrastructure Funding dated September 19, 2013**
- 7.2.2 Letter from Mr. Brock Carleton CEO, Federation of Canadian Municipalities re: white papers dated September 19, 2013**
- 7.2.3 Letter from Minister Wynne, Ministry of Agriculture and Food re: Local Food Act dated September 24, 2013**
- 7.2.4 Email from Councillor Mac Bain, City of North Bay re: \$100 Million Infrastructure Funding dated October 8, 2013**

8. By-laws

By-Law # 13-10

**Moved by Warden Emon
Seconded by Warden Berthiaume**

BE IT RESOLVED THAT the Eastern Ontario Wardens' Caucus Inc. enter into an agreement conditional upon acceptance and approval of the EORN negotiating team on the wholesale pricing agreement, inclusion of an SLA for new customer installations and bookings and upon the inclusion of a

point of escalation for Bell, that a contract be executed with Bell Aliant for RFP P-01-2013 – Business Parks for the following locations:

- **Town of Perth**
- **Cornwall Business Park**
- **Elizabeth-Kitley Business Park**
- **Ewart Avenue – Drummond North Elmsley Business Park**
- **Kemptville Business Park**
- **Long Sault East Industrial Park**
- **Pine Grove Business Park**
- **Renfrew Industrial Park**
- **Saunders Drive Park – Cornwall**
- **Wallrich Business Park – Cornwall**
- **Alexandria Industrial Park – N. Glengarry**
- **Barry's Bay – Madawaska Valley**
- **Burnside Street – Centre Hastings**
- **Campbellford Business Park – Trent Hills**
- **Industry Lane – Marmora**
- **Ingleside Industrial Park – S. Stormont**
- **Morrisburg Industrial Park – S. Dundas**
- **Rockland Business Park – Prescott-Russell**
- **Stanhope Municipal Airport – Algonquin Highlands**
- **Tanner Industrial Park – Trent Hills**
- **Vankleek Industrial Park**
- **West Front Street – Stirling**
- **Wilno Business Cluster – Madawaska Valley**
- **Winchester Core – North Dundas**
- **Enterprise CR/Y – Hastings Highlands**
- **Hwy. 41/17 – Laurentian Valley**
- **Petawawa Industrial Park**
- **Tweed Industrial Park**
- **Chesterville Core**
- **Verona/Syndenham**

AND;

THAT Rick Phillips, Chair, and Jim Pine, Secretary Treasurer, Execute an Agreement between the EOWC Inc. and Bell Aliant.

CARRIED

By-Law # 13-11

**Moved by Warden Gutowski
Seconded by Warden Dobson**

BE IT RESOLVED THAT the Eastern Ontario Wardens' Caucus Inc. enter into an agreement conditional upon acceptance and approval of the EORN negotiating team on the Open access, master lease and IRU provisions of the contract that a contract be executed with Cogeco Fibre Services for RFP P-01-2013 – Business Parks for the following locations:

- **Brighton Industrial Park**
- **Frankford Industrial Park – Carleton Place**
- **Rafting Road/Grants Settlement – Twp. of Whitewater**
- **Greenwood Road Area – Twp. of Whitewater**
- **McFarland Development – Prince Edward County**
- **North Murray Industrial Park – City of Quinte West**
- **Purdy Industrial Park Road Area – Cramahe**
- **Gananoque Areas**

AND;

THAT Rick Phillips, Chair, and Jim Pine, Secretary Treasurer, Execute an Agreement between the EOWC Inc. and Cogeco Fibre Services.

CARRIED

By-Law# 13-12

**Moved by Warden McGimpsey
Seconded by Warden Moffatt**

BE IT RESOLVED THAT the Eastern Ontario Wardens' Caucus Inc. enter into an agreement with Utilities Kingston for RFP P-01-2013 – Business Parks for the following locations:

- **Alcan Business Park**
- **Cataraqui Estates Business Park**
- **Loyalist East Business Park**
- **St. Lawrence Business Park**

AND;

THAT Rick Phillips, Chair, and Jim Pine, Secretary Treasurer, Execute an Agreement between the EOWC Inc. and Utilities Kingston.

CARRIED

9. Notice of Motions/Other Business

10. Next Meeting

**Thursday January 16, 2014 & Friday January 17, 2014
Four Points by Sheraton Hotel
Kingston, Ontario**

11. Confirmation By-law #13-13

**Moved by Warden Mertens
Seconded by Rene Berthiaume**

The Board of Directors of the Eastern Ontario Wardens' Caucus hereby enacts as follows:

1. THAT the action of the Board of Directors at its meeting held the 18th day of October, 2013 in respect of each motion, resolution, by-law and other action passed and taken by the Board of Directors at its said meeting, except where prior approval of any other body or agency is required, is hereby adopted, ratified, and confirmed.

2. THAT the Chair and the proper officers of the Corporation of the Eastern Ontario Wardens' Caucus Inc. are hereby authorized and directed to do all the things necessary to give effect to the said action or to obtain any approvals where required, and to execute all documents as may be necessary, and the Secretary is hereby authorized and directed to affix the Corporate Seal to all such documents.

12. Adjournment

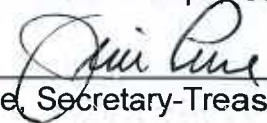
**Moved by Warden McGimpsey
Seconded by Warden Dobson**

THAT the EOWC meeting of October 18, 2013 be adjourned.

CARRIED



Rick Phillips, Chair;



Jim Pine, Secretary-Treasurer