



Eastern Ontario Wardens' Caucus
MINUTES

Friday, June 15, 2012
9:00 a.m.

County of Lennox and Addington
County Court House, Council Chambers
97 Thomas Street East, Napanee, Ontario

The meeting was called to order at 9:00 a.m. with following in attendance.

Present		
County	Head of Council	Staff
County of Frontenac	Warden Janet Gutowski	Elizabeth Savill, CAO Jenny Lui, Intern
County of Haliburton	Warden Murray Fearrey	Jim Wilson, CAO
County of Hastings	Warden Terry Clemens	
County of Lanark	Warden John Gemmell	Peter Wagland, CAO Kurt Greaves, Treasurer
United Counties of Leeds and Grenville	Warden Mel Campbell, Chair	Andy Brown, CAO, Secretary/Treasurer Lesley Todd, Clerk
County of Lennox and Addington	Warden Bill Lowry	Larry Keech, CAO
County of Northumberland	Warden Gil Brocanier	Bill Pyatt, CAO
United Counties of Prescott and Russell	Warden Francois St. Amour	Stephane P. Parisien, CAO
County of Renfrew		Jim Kutschke, Treasurer
County of Prince Edward	Mayor Peter Mertens	
United Counties of Stormont, Dundas and Glengarry	Warden Ian McLeod	Tim Simpson, CAO Justin Bromberg, Intern

Regrets		
County	Head of Council	Staff
County of Hastings		Jim Pine, CAO
City of Kawartha Lakes	Mayor Ric McGee	Al Horsman, CAO
County of Peterborough	Warden J. Murray Jones	Gary King, CAO
County of Prince Edward		Merlin Dewing, CAO
County of Renfrew	Warden Bob Sweet	Jim Hutton, CAO

Others Present	
Delegation/Guests	Organization
Stephen Seller	Municipal Advisor, Municipal Services Office – East, Ministry of Municipal Affairs and Housing
Kent Fitzhugh	Municipal Advisor, Ministry of Municipal Affairs and Housing
Ashley Sage	Intern, Ministry of Municipal Affairs and Housing
David Fell	Chief Executive Officer, Eastern Ontario Regional Network
Lisa Severson	Communications/Stakeholder Relations Officer, Eastern Ontario Regional Network
John Fenik	Chair, EORN Audit and Finance Committee
Lisa Hirvi	Chief Financial Officer, EORN
Bob Smith	President, Ontario East Economic Development
Jackie St. Pierre	Executive Director, Ontario East Economic Development
Duanne Potter	Account Manager, Collins Barlow Chartered Accountants
Richard Steiginga	Auditor, Collins Barlow Chartered Accountants
Susan Horwood	Treasurer and Director of Finance, Asset Management and Services for the County of Hastings
Tracy McKenzie	Deputy Clerk, County of Lennox and Addington

1. Call Meeting to Order/Welcome

Warden Campbell called the meeting to order and thanked Lennox and Addington for their hospitality last night. He welcomed the Ministry of Municipal Affairs and Housing staff and interns.

2. Declaration of Pecuniary Interest - Nil

3. Approval of Agenda

Warden Campbell noted that Item 5.3 Delegation – New Response Time Standards - Eastern Ontario EMS Chiefs has been deferred to a future meeting.

Moved by Warden St. Armour

Seconded by Warden Brocanier

Be it resolved the Agenda be adopted as amended.

CARRIED

4. Approval of Minutes

Moved by Warden Fearrey

Seconded by Warden McLeod

Be it resolved that the Minutes of the regular EOWC Inc. meeting of April 20, 2012 and the Special Meeting of April 20, 2012 be approved as circulated.

CARRIED

5. Delegations, Petitions and Presentations

5.1. 2011 EORN Audited Financial Statements

Warden Campbell introduced EORN Board Representatives, Jon Fenik, Chair of EORN Audit and Finance Committee and Lisa Hirvi, Chief Financial Officer, who were in attendance to review the 2011 EORN Audited Financial Statements.

Mr. Fenik reported that this was the first audit for the Eastern Ontario Rural Network and the auditors had reported it was a clean audit. Ms. Hirvi reviewed the statements and highlighted areas of interest. The outstanding issue is how the EORN will be classified as to its HST status and the impact that may have on its HST receivable amount. She noted the financial statements for 2012 were being worked on, but may not be released until the HST status is resolved.

Moved by Warden Fearrey

Seconded by Warden McLeod

Be it resolved that the Eastern Ontario Wardens' Caucus Board of Directors receives the Financial Update Report presented on June 15, 2012.

CARRIED

Jon Fenik and Lisa Hirvi left the meeting.

5.2. Ontario East Economic Development Commission

Warden Campbell introduced President, Bob Smith. Mr. Smith thanked the EOWC for the opportunity to provide information on Ontario East

Economic Development. Mr. Smith introduced Jackie St. Pierre, Executive Director who provided a presentation to showcase Ontario East and their vision and goals for the upcoming year and beyond.

Bob Smith and Jackie St. Pierre left the meeting.

5.3. New Response Time Standards - Eastern Ontario EMS Chiefs

Delegation deferred to a future meeting.

5.4. EOWC 2010 Financial Statements

Warden Campbell welcomed Duanne Potter, Account Manager, Collins Barrow Chartered Accountants who was in attendance to present the EOWC's Audited Financial Statements; Mr. Potter was accompanied by Richard Steiginga from the Accounting Firm and Susan Horwood, Treasurer and Director of Finance, Asset Management and Services for the County of Hastings who also provides treasury services for the EOWC.

The Auditors highlighted areas and reported there were no issues with the standard management reports. Due to the integration of EORN financials, the Auditors noted the some issues concerning the HST status. They reported there was a \$25,000 surplus in 2010 for an accumulated surplus of \$60,000.

Moved by Warden Gutowski

Seconded by Mayor Mertens

Be it resolved that the EOWC Inc. received the 2010 Audited Financial Statements as presented June 15, 2012.

CARRIED

Duanne Potter, Richard Steiginga and Susan Horwood left the meeting.

6. Reports for Review/Discussion

6.1. Financial Sustainability Report Update and Next Steps (Larry Keech, Liz Savill and Peter Wagland)

Larry Keech reviewed the report prepared by the Secretary-Treasurer and reviewed by the CAO Planning Group on May 25th. He spoke of the costs involved in having the report updated with the latest FIR and census data, as well as the cost of investigating other infrastructure issues such as waste management, social housing, and water and sewer. They have asked Kathy Wood for her ideas on this before a path forward is determined. Mr. Keech said the financial aspect is a challenge as her work to date has been phased in over two years – 2011 and 2012. There is \$60,000 in reserve, of which some of this could be utilized for this project.

In response to a question regarding the additional infrastructure, Mr. Keech referred to page 45 which provided a breakdown of the costs. He cautioned this estimate was based on Kathy Wood's approach, and that still needs to be refined.

The Caucus discussed the issue of what additional infrastructure services should be included in future reports.

Moved by Warden Clemens

Seconded by Mayor Mertens

Be it resolved that the EOWC Board of Directors approves the following updates to the Report on Financial Sustainability of Local Government in Eastern Ontario:

- 1. Updating the data set with 2011 Census Data; and**
- 2. Further analysis of other infrastructure (social housing, waste management and landfill, water and sewer); and**

THAT the total not exceed \$40,000; and

THAT the EOWC Board of Directors approves the transfer of \$40,000 from reserves (surplus) to cover the cost of these updates.

CARRIED

The EOWC Caucus recessed at 10:43 a.m. and resumed at 11:00 a.m.

6.2. Economic Development Strategy (Jim Hutton and Tim Simpson)

Tim Simpson conveyed Jim Hutton's regrets and reviewed the report which was discussed at the CAOs Planning Group meeting on May 25th.

He noted the Terms of Reference had been amended since the last EOWC meeting to add a third representative from the EOWC CAOs.

The Caucus discussed the report, a contribution from the Mayors' Caucus for the project and a proposed Transportation Needs Analysis (Andrew Wallen, Kawartha Lakes CFDC).

Warden Mertens, who also sits on the Mayors' Caucus, offered to bring up the issue of a contribution at the next Mayors meeting and will report back to the EOWC.

Moved by Warden Lowry

Seconded by Mayor Mertens

Be it resolved that the EOWC approves the Terms of Reference for the Economic Development Strategy; and

THAT the matter be brought back subsequent to confirmation of external funding to determine:

a) Whether to proceed to an RFP; and

b) The amount of any financial contribution for the Eastern Ontario Mayors' Caucus.

CARRIED

6.3. EORN CEO Monthly Update Report May 2012 with supplementary OMAFRA Annual Report for 2011

David Fell reviewed the report and noted he had included a copy of the annual EORN report that is filed with OMAFRA.

Lisa Severson provided the Caucus with a summary on Industry Canada, upcoming spectrum auctions and how the rules are not the most favorable for rural broadband ISPs. She noted this would not affect the current broadband project but could impact a company's ability to expand. Ms. Severson said she and Jim Pine had met with a senior policy analyst in Ottawa last week and this was one of the issues addressed. She will report back to the Caucus when additional information is available.

6.4. OLG Subsidy of Horse Racing

Andy Brown stated this issue was discussed at the May 25th meeting of the CAOs Planning Group and he also provided an Eastern Ontario Farmers' Newsletter article as additional information. He noted this is a bigger issue in Western Ontario and it may be brought up at AMO. It was noted the tracks closures will have a major negative impact to the supporting agriculture, trades and industries is huge.

Moved by Warden St-Amour

Seconded by Warden McLeod

Be it resolved that the EOWC Board of Directors supports the County of Peterborough's Resolution #19-2012 regarding the horse racing industry; and

THAT the EOWC Board of Directors forwards a copy of this endorsement to the Western Ontario Warden's Caucus.

CARRIED

6.5. Cost of Maintaining Rail Crossing

Andy Brown reported the CAOs had discussed this issue at their meeting in May brought forward by the County of Hastings. He noted there was an inability to get CP and CN to work with municipalities.

The Caucus discussed the issue and referred it back to the CAO Planning Group to research and prepare a position.

6.6. EDR - Impact on County Roads

Andy Brown said this was also an issue discussed at the May CAO Planning meeting. It appears it is the insurance companies that are insisting on closure of 400 series highways for several hours whenever there is an accident.

The Caucus noted there is an impact on the cost of maintaining county roads and no compensation received for damages; and sometimes half loads are in place. Also, volunteer firefighters are often used for traffic control, with no training and potential liability.

The Caucus recommended this be referred back to the CAOs to develop a position paper.

6.7. Employment Insurance - Federal Government's Changes to EI and Its Impact on Seasonal Employees

When at the meeting with MPs in Ottawa, Warden Fearrey stated he spoke with the Easter Ontario Conservative Caucus Chair about this issue and the impact on seasonal jobs in rural Ontario. The new requirements could see seasonal employees travelling hundreds of miles to obtain work in the off season. He requested the CAOs draft a letter that could be taken to the Minister.

The Caucus discussed the issue noting there could also be an impact on municipal social services budgets if seasonal employees become ineligible for social assistance.

The Caucus referred the matter back to the CAOs to gather more information and prepare a letter for the Chair to sign and send to the Minister.

6.8. Infrastructure - Federal Government's Plans

Andy Brown said this item had been requested by Warden Sweet. At the Federation of Canadian Municipalities (FCM) Conference, the Minister spoke about having an infrastructure plan in place, however the Prime Minister has said there is not going to be infrastructure funding. Warden Sweet is requesting the Caucus send a letter to get clarity on this issue.

The Caucus referred this matter back to the CAOs for follow up.

7. Closed Session

Moved by Mayor Mertens
Seconded by Warden McLeod

Be it resolved that under the authority of the Municipal Act, S.O. 2001, c. 25, s. 239 (2) the EOWC move into closed session at 11:51 a.m. to discuss the EORN GAP Analysis Report.

CARRIED

The Closed Session adjourned at 12:27 p.m.

8. Rise from Closed Session Without a Report

Update from Ministry of Municipal Affairs and Housing

Warden Campbell called on Steven Seller to provide an update from the Ministry of Municipal Affairs and Housing. Mr. Seller relayed information on the AMO Delegation Requests, the Ontario East Municipal Conference, the New Horizons for Seniors Program, the Funeral, Burial and Cremation Services Act, 2002, the Ontario Low Water Response, the Federation of Canadian Municipalities – Green Municipal Fund, the Ontario Good Roads Association – Academy for Municipal Asset Management, and information about municipal services delivery innovations.

9. Correspondence

Warden Campbell asked if there were any questions or discussion on any of the items under outgoing correspondence.

9.1. Outgoing

9.1.1. April 13, 2012 to Federation of Canadian Municipalities

9.1.2. April 25, 2012 to Hon. Chris Bentley, Minister of Energy

9.1.3. May 31, 2012 to Dr. Scott Carson, Director, The Monieson Centre

9.2. Incoming

Warden Campbell asked if there were any questions or discussion on any of the items under incoming correspondence

- 9.2.1. April 12, 2012 Media Release**
- 9.2.2. Hon. Deb Matthews, Minister of Health and Long-Term Care**
- 9.2.3. March 27, 2012 Ross Preston, Perth, Ontario**
- 9.2.4. April 11, 2012 Township of Admaston/Bromley**
- 9.2.5. March 20, 2012 Lanark County**
- 9.2.6. May 8, 2012 Ontario Federation of Agriculture**
- 9.2.7. Steven Silver, Former CAO United Counties of Leeds and Grenville**
- 9.2.8. County of Renfrew**
- 9.2.9. MPAC Material from the April 20th Meeting**

10. By-laws - Nil

11. Notice of Motions - Nil

12. Next Meeting

The next meeting of the EOWC will be held on Sunday, August 19th at the AMO Conference. Details to follow.

13. Confirmation By-law #12-28

Moved by Warden Fearrey

Seconded by Warden Lowry

The Board of Directors of the Eastern Ontario Wardens' Caucus hereby enacts as follows:

- 1. THAT the action of the Board of Directors at its meeting held 15th day of June, 2012 in respect of each motion, resolution, by-law and other action passed and taken by the Board of Directors at its said meeting, except where prior approval of any other body or agency is required, is hereby adopted, ratified and confirmed.**
- 2. THAT the Chair and the proper officers of the Corporation of the Eastern Ontario Wardens' Caucus Inc. are hereby authorized and directed to do all the things necessary to give effect to the said action or to obtain any approvals where required, and to execute all**

documents as may be necessary, and the Secretary is hereby authorized and directed to affix the Corporate Seal to all such documents.

CARRIED

14. Adjournment

Moved by Warden Clemens

Seconded by Warden McLeod

Be it resolved that the June 15th meeting of the EOWC adjourn at 1:24 p.m.

CARRIED

Mel Campbell, Chair;

Andy Brown, Secretary-Treasurer