



# Eastern Ontario Wardens' Caucus MINUTES

**Friday, October 19, 2012  
9:00 a.m.**

**Prince Edward Meeting Room  
Waring House  
395 Sandy Hood Road, Picton, Ontario**

The meeting was called to order at 9:00 a.m. with the following individuals in attendance.

| <b>Present</b>                                    |                               |   |
|---|-------------------------------|---|
| <b>County</b>                                     | <b>Head of Council</b>        | <b>Staff</b>  |
| County of Frontenac                               | Warden Janet Gutowski         | Elizabeth Savill, CAO   |
| County of Haliburton                              | Warden Murray Fearrey         | Jim Wilson, CAO   |
| County of Hastings                                | Warden Rick Phillips          | Jim Pine, CAO   |
| County of Lanark                                  | Warden John Gemmell           | Kurt Greaves, CAO   |
| United Counties of Leeds and Grenville            | Warden Mel Campbell,<br>Chair | Andy Brown, CAO,<br>Secretary/Treasurer<br>Lesley Todd, Clerk |
| County of Lennox and Addington                    | Warden Bill Lowry             | Larry Keech, CAO  |
| County of Northumberland                          | Warden Gil Brocanier          | Bill Pyatt, CAO   |
| County of Peterborough                            | Warden J. Murray Jones        | Gary King, CAO  |
| County of Prince Edward                           | Mayor Peter Mertens           | Merlin Dewing, CAO  |
| County of Renfrew                                 | Warden Bob Sweet              | Jim Hutton, CAO   |
| United Counties of Stormont, Dundas and Glengarry | Warden Ian McLeod             | Tim Simpson, CAO<br>Justin Bromberg, Intern                   |

| <b>Regrets</b>                          |                              |                           |
|---|------------------------------|---------------------------|
| <b>County</b>                           | <b>Head of Council</b>       | <b>Staff</b>              |
| City of Kawartha Lakes                  | Mayor Ric McGee              | Mark Fisher               |
| United Counties of Prescott and Russell | Warden<br>Francois St. Amour | Stephane P. Parisien, CAO |

| <b>Others Present</b>    |  |
|--------------------------|--|
| <b>Delegation/Guests</b> | <b>Organization</b>  |
| David Fell               | Chief Executive Officer, Eastern Ontario Regional Network                        |
| Lisa Severson            | Communications & Stakeholder Relations Officer, Eastern Ontario Regional Network |
| Bill McGimpsey           | Deputy Warden, County of Stormont, Dundas and Glengarry                          |
| Jennifer Moore           | Treasurer & Deputy CAO, County of Northumberland                                 |
| Steve Seller             | Municipal Advisor, Ministry of Municipal Affairs & Housing                       |
| Greg Bedard              | Municipal Finance Intern, County of Northumberland                               |
| Carol Armstrong          | Executive Director, Eastern Ontario Community Futures Development Network        |

**1. Call Meeting to Order/Welcome**

Warden Campbell thanked Peter Mertens and Merlin Dewing for their hospitality the previous evening. He recognized Jennifer Moor, Treasurer and Deputy CAO, County of Northumberland; Deputy Warden Bill McGimpsey, United Counties of Stormont, Dundas and Glengarry; Steve Seller, Municipal Advisor, and Greg Bedard, Municipal Finance Intern, County of Northumberland.

**2. Declaration of Pecuniary Interest - NIL**

**3. Approval of Agenda**

**Moved by Warden Brocanier  
Seconded by Warden McLeod  
Be it resolved the Agenda be adopted.**

**CARRIED**

**4. Approval of Minutes**

**Moved by Mayor Mertens  
Seconded by Warden Sweet  
THAT the Minutes of the EOWC Inc. meeting of August 19, 2012 and the  
special meeting of September 13, 2012 be approved as circulated.**

**CARRIED**

**5. Delegations, Petitions and Presentations**

**5.1. Carol Armstrong, Executive Director, Eastern Ontario Community  
Futures Development Network**

Ms. Armstrong provided the Caucus with information on the Southern Ontario Fund for Investment in Innovation (SOFII) program which is a Federal Government program funded by the Ministry of Industry. The program is a \$20 million repayable loan program which is intended to create jobs, increase the economic diversification and competitiveness of communities, and targets knowledge based industries. The eligible applicants are innovative small and medium-sized enterprises located in southern Ontario's rural and urban communities who meet the program criteria. Ms. Armstrong explained how the program is managed, how the program works, the application process and the role of the Investment Review Committee.

Ms. Armstrong answered questions from the Caucus and Warden Campbell thanked her for the presentation.

**6. Reports for Review/Discussion**

**6.1. Update - Financial Sustainability Report - Larry Keech, Elizabeth Savill  
and Kurt Greaves**

Larry Keech provided a summary of the status conference call meeting with Kathy Wood and stated they would be having a face to face meeting with Ms. Wood in November. They have been working to link the Economic Development Strategy project with the Financial Sustainability Report project. He noted the updating of the existing data is underway and they are investigating the collection of social housing information through the Ministry of Community and Social Services. The Steering Committee is also working with the County of Northumberland on the

waste management issue to gain a better understanding of the reports filed with the Ministry of the Environment.

The total cost of the financial information update by Kathy Wood is \$50,000 and the Steering Committee recommended a formal request to the Eastern Ontario Mayors' Caucus of \$20,000 for their participation.

In response to a question concerning the impact of cutbacks in social services, Mr. Keech responded the data collection process is based on the annual Financial Information Returns (FIR) so the impact won't be factored in. He felt a quick survey on how Consolidated Municipal Service Managers (CMSM) are approaching this issue could be done. Andy Brown referenced a survey on discretionary benefits that had been coordinated by the Leeds and Grenville Treasurer.

Mr. Keech said more information would be available at the Inaugural meeting in January.

## **6.2. Update - Economic Development Strategy - Jim Hutton and Tim Simpson**

Tim Simpson stated the memo attached to the agenda provides an overview of what the CAOs had discussed at their last meeting. He said he had attended a meeting of the Eastern Ontario Mayors' Caucus (EOMC) CAOs with Andy Brown, and they were receptive of the EOWC's request for a contribution towards the study. The next step is to make a formal request for a 60/40 split of the costs which is estimated at \$35,000 to \$50,000. Any grants received would reduce the total cost.

Mr. Simpson said there was nothing new concerning financial support from the province. Jim Hutton stated if funding was conditional on the participation of the City of Ottawa; the recommendation is that the EOWC proceed without provincial funding.

**Moved by Warden Jones**

**Seconded by Warden Gutowski**

**THAT a formal invitation be made to the Eastern Ontario Mayors' Caucus to participate in the EOWC's Economic Development Strategy for Eastern Ontario. The proposed cost sharing for this initial undertaking is 60:40**

**(EOWC to EOMC) for project gross costs (any provincial dollars would be shared in a similar basis by the EOWC and EOMC); and**

**THAT the EOWC proceed with the development of the Economic Development Strategy regardless of provincial financial support. If provincial funding is provided on the condition that the City of Ottawa play a role it is recommended that this role be restricted to a clearly defined consultative one, rather than on a partnership basis. Given the differences in size of population and economy between the City of Ottawa and the rest of Eastern Ontario, it is felt that its inclusion as a full or partial partner would not be complementary to the intent of the strategy as a whole (specifically, to increase economic growth and diversity). Caucus' CAOs will continue dialogue with the provincial government and PETT and attempt to secure funding to offset total costs. The absence of any commitment at this time on the part of the province does not impede our ability to advance this project in partnership with the separated municipalities.**

**CARRIED**

### **6.3. Proposed Position Paper - Emergency Detour Routes - Tim Simpson**

Tim Simpson reviewed the report included in the agenda.

The Caucus discussed the issue and it was noted there was more than just the 401 to be considered, and with the gateways on the 401 this could increase closures. Warden McLeod suggested collecting information on the costs of closure and presenting this information the next time the EOWC meets with a Ministers' panel. Warden Brocanier noted he has contact information.

Merlin Dewing questioned the ability to recover costs from insurance companies. Tim Simpson will pursue this issue and the CAOs will discuss this at their next meeting.

**Moved by Warden Phillips**

**Seconded by Warden Gutowski**

**THAT the Eastern Ontario Wardens' Caucus requests that the provincial government create a supplemental fund to assist municipalities with unexpected maintenance costs and upgrades to Emergency Detour Routes; and**

**THAT a working group be established consisting of relevant stakeholders to review the efficacy of the EDR system in eastern Ontario, and to establish new protocol for closures that will keep provincial transportation arteries in eastern Ontario as operable as possible during emergency situations.**

**CARRIED**

**6.4. Proposed Position Paper - Uniform Relationship Between Rail and Road Authorities - Tim Simpson**

Tim Simpson referred to the memo included in the agenda. The Caucus discussed the impacts in various counties and the concerns that have been experienced.

Warden Brocanier noted he has contact information for both CPR and CNR that he can share.

Mr. Simpson suggested inviting someone from Transport Canada to a future meeting to discuss this issue.

**Moved by Warden Mertens**

**Seconded by Warden Jones**

**THAT the Eastern Ontario Wardens' Caucus request that a panel consisting of relevant stakeholders to established to:**

- **examine the existing relationships between rail and road authorities;**
- **establish a common framework to be implemented across Ontario to clarify roles and responsibilities;**
- **standardize funding/billing agreements for maintenance and upgrades;**  
**and**
- **create new communication protocols for the coordination of railway projects with municipalities.**

**CARRIED**

**6.5. EMS Response Time Standards - Andy Brown**

Andy Brown noted most service providers have now established their response time standards. The Caucus discussed the use of defibrillators and the impact on services and response times, and the Heart and Stroke Foundations program.

**Moved by Warden Mertens**

**Seconded by Warden Jones**

**THAT the report on EMS Response Time Standards be received.**

**CARRIED**

**6.6. Eastern Ontario Regional Network CEO Report - October 19, 2012 -  
David Fell**

David Fell reviewed the report. He added there had been a recent meeting with Bell Alliance and OMAFRA concerning the final report and release of the 10% holdback. He noted CRCA has still not made a ruling on the HST status. The EORN team is putting together a comprehensive report on the total private sector contributions for all components of the project and this will be presented to the EORN Board and the EOWC.

Mr. Fell encouraged everyone to register for the Broadband Conference in Kingston on December 3rd and 4th.

Lisa Severson reported the RFP for municipal facilities and industrial parks has been released and encouraged notification of the RFP to all lower tiers. She noted there is a tentative launch date for the backbone planned in Frontenac County, with more details to come as plans are finalized.

Jim Pine informed the Caucus the City of Cornwall had agreed to participate in the project with a contribution of \$258,000. He noted Ms. Severson and he are working with the Awkessnae Mohawks and the new bridge authority. They have also offered to help the Awkessnae Mohawks with their broadband discussions with the Province of Quebec. Ms. Severson stated they were always available to come to county and local municipality meetings to give an update on the broadband project. Mr. Pine said, Kathy Wood, Lisa Severson and he had been invited to, and attended a conference in London, England where the EORN project has been getting a lot of interest. He said he felt validation for the EORN project when it was witnessed that there much advancement in the area where a similar project had been undertaken.

Samples of the new fact sheet issued by the EORN were distributed.

**Moved by Warden McLeod**

**Seconded by Warden Jones**

**THAT the Eastern Ontario Wardens' Caucus accept the CEO report as presented.**

**CARRIED**

**6.7. Update from Ministry of Municipal Affairs and Housing (MMAH) - Stephen Seller**

Steve Seller introduced Greg Bedard, Municipal Finance Intern for the City of Kawartha Lakes who was in attendance. Mr. Seller provided an update on the Ministry's shared service survey and the draft Provincial Policy Statement which is available for comment. He noted conference materials from the OEMC were now posted on the Ministry website and reminded everyone of the upcoming CAO Forum and Local Government Week, and the deadline for the Expression of Interest regarding the Municipal Infrastructure Strategy. He provided web links on Building Vibrant Communities, and Citizens and Ontario Heritage Trust.

Mr. Seller also noted the 2013 Ontario East Municipal Conference would be held from September 11<sup>th</sup> to 13<sup>th</sup>.

Gary King expressed his County's disappointment in the criteria regarding the Municipal Infrastructure Investment Initiative and Mr. Seller said he would forward the concerns.

**Moved by Warden Mertens**

**Seconded by Warden Gemmell**

**THAT the EOWC accept the update from Stephen Seller, Ministry of Municipal Affairs and Housing.**

**CARRIED**

**7. Closed Session - Nil**

**8. Rise from Closed Session With/Without a Report - Nil**

**9. Correspondence**

**9.1. Outgoing**

Warden Campbell asked if there were any questions or comments regarding the outgoing correspondence.

**9.1.1. Prime Minister Stephen Harper re: Continuance of JEPP Funding**

**9.1.2. Minister Brad Duguid, Economic Development and Innovation re:  
Thank you for Passage of Bill 11**

Warden Campbell conveyed he had received a call from Minister Duguid's office regarding the Eastern Ontario Development Fund (EODF) and that the EOWC's suggestions have been taken into consideration with a one year review.

Jim Pine noted there was an announcement concerning the EODF planned for this afternoon in Trent Hills. The Chair of the EOWC will be quoted in the announcement. Warden Jones and Gary King are planning to attend the announcement.

The Caucus expressed their pride in this initiative of the EOWC to make the fund more reflective and receptive of the needs of Eastern Ontario.

**9.2. Incoming**

Warden Campbell asked if there were any questions or comments regarding the incoming correspondence.

**9.2.1. Collins Barrow Chartered Accountants re: Signed 2010 Financial Statements**

**9.2.2. Dipika Damerla, MPP re: Thank you for meeting**

**10. By-laws - Nil**

**11. Notice of Motions - Nil**

**12. Next Meeting**

Inaugural Meeting - Thursday, January 10th and Friday, January 11th, 2013 Four Points Sheraton, Kingston, Ontario

Warden Gemmell announced that he would not be at the Inaugural Meeting in January and stated he had enjoyed working with the Caucus members and staff. Warden Campbell thanked Warden Gemmell for his input to the Caucus and wished him well.

Warden Campbell reminded members of the United Counties of Leeds and Grenville Wardens' Banquet to be held on November 10<sup>th</sup>.

**13. Confirmation By-law #12-31**

**Moved by Warden Gemmell**

**Seconded by Warden Gutowski**

**The Board of Directors of Directors of the Eastern Ontario Wardens' Caucus hereby enacts as follows:**

- 1. THAT the action of the Board of Directors at its meeting held 19<sup>th</sup> day of October, 2012 in respect of each motion, resolution, by-law and other action passed and taken by the Board of Directors at its said meeting, except where prior approval of any other body or agency is required, is hereby adopted, ratified and confirmed;**
- 2. THAT the Chair and the proper officers of the Corporation of the Eastern Ontario Wardens' Caucus Inc. are hereby authorized and directed to do all the things necessary to give effect to the said action or to obtain any approvals where required, and to execute all documents as may be necessary, and the Secretary is hereby authorized and directed to affix the Corporate Seal to all such documents.**

**CARRIED**

**14. Adjournment**

**Moved by Warden McLeod**

**Seconded by Warden Sweet**

**Be it resolved that the EOWC Meeting adjourned at 11:05 a.m.**

**CARRIED**

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Mel Campbell, Chair;

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Andy Brown, Secretary-Treasurer