



Eastern Ontario Wardens' Caucus

**Eastern Ontario Wardens' Caucus
MINUTES
Thursday, January 12th, 2012
9:00 a.m.
Limestone City Ballroom, Four Points Sheraton Hotel
Kingston, Ontario**

1. Call Meeting to Order / Welcome

The meeting was called to order at 9:12 a.m.

2. Introduction of Past and New Wardens

Everyone introduced themselves.

Present: Chair Jones, Vice Chair Mel Campbell, Members Jo-Anne Albert, Gil Brocanier, Steven Byvelds, Terry Clemens, Gary Davison, Murray Fearrey, John Gemmell, Janet Gutowski, Henry Hogg, Jean-Yves Lalonde, Mark Lovshin, Bill Lowry, Ian McLeod, Ric McGee, Peter Mertens, Sharon Mousseau, François St-Amour, Bob Sweet and Past Chair Dave Burton.

3. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest made at this time.

4. Approval of Agenda

Moved by: Warden Albert
Seconded by: Vice Chair Campbell

Be it resolved that the Agenda be adopted as circulated.

Carried

5. Approval of Minutes

Moved by: Warden Hogg
Seconded by: Warden Lovshin

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Be it resolved that the Minutes of EOWC Inc. meeting of October 21, 2011 be approved as circulated.

Carried

6. Orientation Review

The following items were reviewed by Gary King:

- a. 2012 – 2013 Caucus Contact List
- b. 2012 Meeting Schedule
- c. EOWC Inc. Terms of Reference
- d. EOWC Inc. Letters Patent and By-law No. 1
- e. Briefing Notes - OGRA/ROMA 2011
- AMO 2011
- f. Historical Overview – Priorities / Accomplishments
- g. Provincial Pre-Budget Submission 2011
- h. Federal Pre-Budget Submission 2011

Mr. King encouraged the 2012 members to fill in the contact information form, which will be distributed at Friday's meeting. Steve Silver will be forwarding passwords for the new members to access the Members Only section of the EOWC website.

7. Correspondence

The invitation to assign a representative to the Emergency Services Steering Committee was discussed. It was determined that having a representative did not fit the EOWC mandate and municipalities can become a member if they wish on an individual basis.

Moved by: Past Chair Davison
Seconded by: Mayor Mertens

That the Outgoing and Incoming correspondence be received for information.

Carried

8. Delegations and Presentations

- a. Kathy Wood, Consultant, Natural Capital Resources Inc.
Re: EOWC Financial Sustainability Report project
Ms. Wood explained that all of the information gathered is publically accessible, mostly coming from the Financial Information Returns of the municipalities. Ms. Wood will provide Gary with the cost of the benefit that the separated cities are receiving from the social uploads. It was requested that a number be determined on where the reserves should be.

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A number of issues were mentioned, such as Waste, that are not addressed in the report. Municipalities were encouraged to focus on bridges, as those are of greatest concern at the Provincial level. Ms. Wood and the Financial Sustainability Steering Committee were thanked for all of their hard work and the exemplary results. This presentation will be provided to the guests attending the meeting tomorrow, January 13th, 2012.

Moved by: Warden Mousseau
Seconded by: Warden Sweet

Be it resolved that the presentation from Kathy Wood be received.
Carried

b. Eastern Ontario Development Fund

Minister Duguid was not able to attend the meeting at this time. A meeting with the Minister and his staff is being rescheduled for mid-February. Jim Pine presented the presentation that was prepared for Minister Duguid. The Caucus debated the number to recommend to the Province for the required number of existing employees in a business applying for the program, and the number of employees to be hired upon receiving the grant. The request that the \$80 million promised for the program remain in Eastern Ontario, and that the program continue should Bill 11 fail will be added to the presentation to Minister Duguid. It was suggested that the Economic Development Officers collaborate to develop a strong recommendation to the Province on uses for remaining funds.

Moved by: Warden Mousseau
Seconded by: Warden Albert

Be it resolved that the EOWC approve the presentation prepared for Minister Duguid, removing the recommendation that 5 jobs be created and 5 full-time employees existing and replace it with a request that the requirement simply be that jobs are created.

Carried

9. EORN (Regional Broadband) Project Overview and CEO Update

David Fell highlighted the issues reported in his CEO report. There are now 71 POPs (Point of Presence) built. The EORN website mapping tool is based on Google maps, so please advise if any errors arise and they will endeavour to have them fixed. Mr. Fell reviewed the project commitments and scope.

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Moved by: Warden Hogg
Seconded by: Warden Byvelds

Be it resolved that the presentation from David Fell and Jim Pine be received.

Carried

10. Closed Session

Moved by: Warden Sweet
Seconded by: Warden Albert

Be it resolved that under the authority of the Municipal Act, S.O.2001, c. 25, s. 239 (2) the EOWC move into closed session at 1:10 pm to discuss "personal matters about an identifiable individual, including municipal or local board employees, and advice that is subject to solicitor-client privilege including communications necessary for that purpose"

Carried

11. Rise from Closed With a Report

Moved by: Warden Hogg
Seconded by: Warden Albert

Be it resolved that EOWC rise from closed session with a report in the public session of today's meeting on EORN RFP P-02-2011 at 2:10 p.m.

Carried

12. EOWC Appointments and Public Appointments to the Eastern Ontario Regional Network Inc. Board of Directors (EORN Board)

Moved by: Vice Chair Campbell
Seconded by: Warden Mousseau

Be it resolved that the EOWC consider and support the reappointment of Dave Burton, Haliburton County, Gary Davison, Frontenac County, John Fenik, Lanark County and J. Murray Jones, Peterborough County to the EORN Board of Directors for the 2012 term;

AND THAT the EOWC consider and support the appointment of Jo Anne Albert, Hastings County as an EOWC representative for the 2012 term;

AND THAT the EOWC consider and support the reappointment of David Koa and Warren Arseneau as the public representatives for the 2012 term.

Carried

13. EOWC support for EORN / Monieson Centre EODP funding application
Community Outreach / Intelligent Community designation

Gary King explained the process to apply for the Eastern Ontario Development Program and Intelligent Community designation. It is proposed that \$10,000 from EOWC be provided as seed money, with the hope that EORN, the Monieson Centre and other partners will also contribute and create a greater application. It was suggested that the Ontario East Economic Development Corporation be requested to become a partner on this project.

Moved by: Warden Sweet
Seconded by: Past Chair Davison

Be it resolved that, subject to the approval of the budget, EOWC receive the report and support EORN in its funding application to the Eastern Ontario Development Program for Broadband Outreach activities and pursuit of Intelligent Community recognition.

Carried

14. Proposed 2012 Priorities for EOWC

Gary King presented the power point which reviewed the EOWC mandate, vision and past priorities and accomplishments. There was discussion on the importance of the education of skills and trades necessary for the economy; Skills and Training Development was added to the list of 2012 priorities under Economic Development. "LTC / Aging at home" will be stricken from the list under "Support AMO in pursuit of legislative change." The Farm, Managed Forest and Crown Land map will be added to the presentation and to future EOWC presentations. Maintain level of OMPF funding will be added under Fiscal Issues. Mr. King explained the CAOs recommendation to change the pursuit of an Eastern Ontario Growth Plan to an Economic Development Strategy. The pursuit is to develop actual economic growth and not result in development control legislation.

Moved by: Warden Sweet
Seconded by: Warden Fearrey

Be it resolved that the presentation from Gary King be received and that the 2012 priorities be approved as amended.

Carried

**15. 2011 EOWC Financial Statements and Draft 2012
EOWC Budget / EORN Budget and Municipal Contribution Update**

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Gary King reviewed the draft budget. Upon completion of the first Audit, the EOWC will be able to review the full report and statements. Until then, staff can only present the trial balance. David Fell presented the EORN budget, explaining that the budget is fixed at \$165 million but the breakdown is an annual forecast due to constant changes. Mr. King will bring forward a report on the advantages and disadvantages of changing the EOWC fiscal year to match EORNs fiscal year end of March 31st.

Moved by: Warden Lovshin
Seconded by: Warden Gemmell

Be it resolved that the Draft 2012 EOWC and EORN Budget be approved as circulated and that the 2012 Membership fee remain at \$5,000.00 per member.

Carried

16. Appointment of Auditors for 2012

Moved by: Mayor Mertens
Seconded by: Warden Albert

Be it resolved that the Auditors appointed for the County of Hastings (Collins Barrows Charter Accountants, Peterborough, ON) be appointed as auditors for the EOWC Inc.

Carried

17. Delegations at 2012 ROMA/OGRA Conference (Deadline January 20th)

The EOWC will request a Ministers Panel meeting through the Ministry of Municipal Affairs and Housing, to address issues such as Roads and Bridges, the Social Housing Services Corporation and Procurement, and an update on the EORN project. It was determined that the EOWC will submit requests to meet separately with the Minister of Energy regarding the Marmora Pumped Storage Project and the Minister of Economic Development and Innovation regarding the EODF. EOWC will also request to meet with the PC and the NDP Caucus'.

18. Meeting with WOWC at 2012 ROMA/OGRA Conference

Moved by: Warden Sweet
Seconded by: Vice Chair Campbell

Be it resolved that the EOWC arrange to meet with WOWC at the ROMA/OGRA Conference in Toronto.

Carried

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19. Nomination of Candidates for EOWC Chair and Vice Chair for 2012

Jim Wilson reviewed the rules for the EOWC Chair and Vice Chair election. The election will take place Friday morning, January 13th, at the beginning of the agenda. Each candidate wishing to place their name forward for Chair and Vice Chair were given five minutes to address the EOWC membership. Mel Campbell placed his name forward for Chair, and Janet Gutowski placed her name forward for Vice Chair.

20. By-laws

a. By-law #12-01

Moved by: Warden Albert
Seconded by: Warden Davison

Be it resolved that the EOWC authorize the Chair and Secretary/Treasurer to execute an Agreement between the EOWC and Xplornet Communications Inc. for RFP P-01-2011 Zone 3 – for the provision of access services for Northumberland Zone 3a and South Nation Zone 3c.

Carried

b. By-law #12-02

Moved by: Warden Hogg
Seconded by: Mayor Mertens

Be it resolved that the EOWC authorize the Chair and Secretary/Treasurer to execute an Agreement between the EOWC and Bell Aliant for RFP P-01-2011 Zone 3b – for the provision of access services for Highlands.

Carried

c. By-law #12-03

Moved by: Warden Lovshin
Seconded by: Warden Sweet

Be it resolved that the EOWC authorize the Chair and Secretary/Treasurer to execute an Agreement between the EOWC and Bell Aliant for RFP P-01-2011 Zone 3c – for the provision of access services for South Nation.

Carried

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d. By-law #12-04

Moved by: Warden Davison
Seconded by: Vice Chair Campbell

Be it resolved that the EOWC authorize the Chair and Secretary/Treasurer to execute an Agreement between the EOWC and Xplornet Communications Inc. for RFP P-02-2011 Zone 4b – for the provision of access services for Kawartha.

Carried

e. By-law #12-05

Moved by: Warden Mousseau
Seconded by: Warden Fearrey

Be it resolved that the EOWC authorize the Chair and Secretary/Treasurer to execute an Agreement between the EOWC and Bell Aliant for RFP P-02-2011 Zone 4a – for the provision of access services for Haliburton.

Carried

f. By-law #12-06

Moved by: Warden Hogg
Seconded by: Warden Albert

Be it resolved that the EOWC authorize the Chair and Secretary/Treasurer to execute an Agreement between the EOWC and Bell Aliant for RFP P-02-2011 Zone 4b – for the provision of access services for Kawartha.

Carried

21. Confirmation By-Law #12-07

Moved by: Warden Byvelds
Seconded by: Mayor Mertens

The Board of Directors of the Eastern Ontario Wardens' Caucus hereby enacts as follows:

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1. THAT the action of the Board of Directors at its meeting held on the 12th day of January 2012 in respect to each motion, resolution, by-law and other action passed and taken by the Board of Directors at its said meeting, except where prior approval of any other body or agency is required, is hereby adopted, ratified and confirmed.

2. THAT the Chair and the proper officers of the Corporation of the Eastern Ontario Wardens' Caucus Inc. are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and to execute all documents as may be necessary in that behalf and the Secretary is hereby authorized and directed to affix the Corporate Seal to all such documents.

Carried

22. Adjournment

Moved by: Mayor McGee
Seconded by: Warden Lalonde

Be it resolved that the EOWC meeting adjourn at 4:54 p.m.

J. Murray Jones, Chair

Gary King, Secretary-Treasurer