



Eastern Ontario Wardens' Caucus

CAO Planning Meeting
Minutes – September 24th, 2004 @ 9:00 a.m.
County of Peterborough, Peterborough

In attendance:

UPPER TIER	STAFF
County of Frontenac	Elizabeth Fulton, CAO
County of Haliburton	
County of Hastings	Jim Pine, CAO
City of Kawartha Lakes	Jane Lunn, CAO
County of Lanark	Peter Wagland, CAO
United Counties of Leeds and Grenville	
County of Lennox and Addington	
County of Northumberland	Bill Pyatt, CAO
County of Peterborough	Gary King, CAO
United Counties of Prescott and Russell	Stéphane P. Parisien, CAO Via Telephone
County of Prince Edward	Dick Shannon, CAO
County of Renfrew	Norm Lemke, CAO
United Counties of Stormont, Dundas and Glengarry	Mike S. Waddell, CAO
Ministry of Municipal Affairs	Warren Sleeth, Manager Local Government

1. Acceptance of Agenda

The agenda was accepted as amended

ADDITIONS under agenda item 5

- 5.1 CRF Update
- 5.2 Cross Border Billing
- 5.3 Treasurers' Comments
- 5.4 Call from Godfrey's Office
- 5.5 Native Land Claims Letter
- 5.6 Next Steps for Future Directions

2. Acceptance of Minutes from July 23rd, 2004 Meeting in Renfrew

The minutes from the meeting in Renfrew on July 23rd, 2004 were accepted as presented.

3. Correspondence

There was no correspondence.

4. Delegations

There were no delegations.

5. Water and Wastewater Long Term Financing Strategy Panel

Mr. Pine provided the committee with an update, and distributed copies of "Water Strategy Expert Panel: Some Leading Questions". Across the province the panel is meeting with associations, NGOs, and other interested groups. The report has to be completed by year end. Mr. Pine wondered if this group wanted to make a submission to the panel. Mr. Pine advised that this is a significant issue on the horizon in recognition of full cost recovery requirements and the fact that many issues are related i.e. Safe Drinking Water Act, Source Protection and multi-barrier approach, septage. It was agreed that a "place holder" letter be sent from the EOWC prior to October 22nd to advise that input would be forthcoming from the EOWC to the Water and Wastewater Panel.

Renfrew County is sending a letter to Minister Dombrowsky in the hope that Regulation 170 will be amended as it effects the requirements for community centers and churches. A copy of this letter will be distributed to all members.

Mr. King will distribute copies of the Lakefield Septage study electronically once it has been received.

5.1 CRF Update

Discussed under agenda item 6.

5.2 Cross Border Billing

In the legislation the amount given for a call is \$240. Discussion was held about the work the treasurers are doing on this issue. There is some belief it might be better to deal with the issues year by year. Ultimately a formula will have to be developed that is agreed to and applied over time. Laura Janke from Haliburton is working on a spreadsheet and taking the lead on this issue. The treasurers group from the 13 Counties will work on this issue and copy the CAO group on progress. The focus of the work of the Treasurer's group will be to quantify the difference between the gross costs of Cross Border Billing and the costs net of subsidy on an Eastern Ontario collective basis.

5.3 Treasurers' Comments

Discussed under agenda item 5.2.

5.4 Call from Godfrey's Office

It was noted that Warden Doyle from Lanark County had the opportunity to sit beside Mr. Godfrey on a plane trip back from a FCM meeting. The Warden had the opportunity to discuss with Mr. Godfrey the infrastructure needs throughout Eastern Ontario and the Future Directions Studies.

5.5 Native Land Claims Letter

Mr. Lemke distributed a letter to the EOWC Chair relating to the Algonquin land claim, and the request by Warden Sweet for support from the EOWC group. The priorities of municipalities are outlined in section "C" on page 2 of the letter. Mr. Lemke will prepare a draft letter for Warden Héту's review and signature reaffirming the five principles and advising that the EOWC does wish to provide comment, but first needs to speak to the Warden's Caucus.

5.6 Next Steps for Future Directions

Discussed under agenda item 6.

5.7 Source Water Protection

Mr. King advised that the County has received notice that the conservation authorities want to second upper tier municipal staff to work on the issue surrounding source water protection. He noted that Counties will be approached for staff support due to the lack of personnel available at the conservation authorities to work on this project.

6. Future Directions 2004

It was noted that all members were asked to forward copies of the Future Direction update to their MPs and MPPs. Mr. Pyatt prepared a presentation for his Council members which compared tax

rates and assessment between local properties and ones located in Toronto in order to demonstrate the impact and meaning of the figures contained within the Future Directions Update. This presentation will be provided to all members and will be circulated to the Ministry with the Future Directions report. A presentation will also be made to the EOWC Wardens.

It was suggested that Allen and Partners expand on Mr. Pyatt's information and make a presentation to the Warden's group and to each of the Councils (at the Council's cost). Allen and Partners will be requested to provide a price:

- to expand upon Mr. Pyatt's report with details for each County
- price to provide the presentation at each of the Counties
- price to provide the presentation to the Warden's on October 29th

A copy of the letter to Allen and Partners will be circulated to all members.

It was noted that the Future Directions report should footnote the tax rates to identify the single tier municipalities, and the "Final" amended copy should be sent to all members. It was also noted that a sentence should be added to page 3 (second paragraph) of the update to clarify the issue of access to technical calculations in relation to CRF calculations on Managed forest and Farmlands. Mr. Waddell noted that he believes his County has a \$2,000,000 shortfall as the result of a miscalculation of the CRF. It is recommended that an FOI request be made to obtain the CRF calculation in Stormont-Dundas-Glengarry.

The presentation should be appended to the copies of the final Future Directions report that is sent to the MPs and MPPs. The amended report must be available for the Wardens on the 29th.

It was suggested that a "report card" be prepared on the items identified in the Future Directions update and the "Action Plan for Government" and the Province's response to them. It is anticipated that this will serve as a reality check for the Provincial government. Mr. King will prepare a draft for review of the CAOs on the Thursday in advance of the meeting scheduled for October 29th in Prince Edward County.

7. FedNor / CFDC Program Update

CFDC Applications – Eastern Ontario Development Fund

It was noted that the CFDC offices throughout Eastern Ontario are handling the roll out and application process for the funds in different manners. Some Counties have not received notice of any process yet, while others have already had deadlines pass. It was noted that each CFDC has \$625,000 and they will decide how to roll out the package. A letter will be sent to the Federal Government thanking them for the program and noting that this group has invested a lot of time. A separate letter will be sent to Cheryl Forth of FedNor which will outline concerns with the approval process as well as the inconsistent roll-out in the different areas.

Eastern Ontario Opportunity Study

Proposals for the Eastern Ontario Opportunity Study have been received by the working committee. A conference call was conducted on Thursday, September 23rd, 2004 and the four proposals were ranked by the committee members. The companies who submitted proposals were: WCM, Natural Capital Resources, McSweeney and Urban Metrics. Interviews will be held in Grafton on Monday. The selected consultant will meet with the Warden's Caucus for a discussion. It is expected that a presentation will be made to the Wardens on October 29th. Discussion occurred regarding the need for approval of \$8,000.00 of EOWC funding to provide administrative and clerical support to Northumberland for purposes of handling the workload associated with the Eastern Opportunities Study.

The meeting broke at 12:05 p.m. for lunch, and resumed at 12:45 p.m.

8. EOWC Strategic Priorities for 2005

It was decided that this issue will be deferred to another meeting. It was noted that there is only one more EOWC meeting and two more CAOs Planning meetings this year. A session will be held on the afternoon of Thursday, October 28th to discuss priorities and review the Draft Report Card.

9. Regional Policing Studies

Mr. Pyatt reported that he has funds available to conduct a study on policing at the upper tier for his County. Mr. Pine added that he has a Policing Task Force underway.

Mr. King stated that he had investigated for Council the financial implications of policing at the upper tier. He added that the OPP will only do one price quotation during the term of Council. He noted that there would be cost shifts for the lower tier municipalities. Mr. King will provide the information to Mr. Pyatt, as will Ms. Lunn. Mr. King suggested that perhaps Mr. Pyatt and Mr. Pine should contact Chief Superintendent Dave Wahl from the OPP. Mr. Waddell advised that his County has policing at the upper tier and that their contract expires at the end of April.

10. Emergency Planning

Mr. Pyatt reported that Northumberland had held their first emergency planning exercise and they do not believe that the EMO models are suited to a two tier system. Mr. King advised that when the flood occurred, Peterborough County discovered some problems in terms of maintaining the corporate functions, and are designating Primary and Alternates within the Emergency Plan to assume responsibility over maintenance of corporate functions when the majority of other Directors are engaged in the Emergency Control Group. It was noted that the County of Peterborough plays a coordinating role for the lower tier municipalities for training, emergency exercise design, and in the event of a real emergency. A consultant has been utilized for the past few years.

Mr. Rod Manley's contact information is as follows:
Community Emergency Management Solutions
2295 County Road 38
Indian River, ON
K0L 2B0

(705) 639-1470

Mr. King noted that his council has concerns with the cost of the increasing costs of meeting the requirements of Emergency Preparedness legislation and will be approaching provincial politicians about the cost of the next level of enhanced service.

11. Vermicycle Corporation

Mr. Pine advised that the Vermicycle Corporation is prepared to appear before the Eastern Ontario Warden's Caucus to present their design technology for septage. After some discussion it was decided that the group will be referred to the City of Toronto as they are currently assessing various pilot projects and technologies as part of a Master Plan exercise.

12. Next Meetings

ACRO Conference (Time and Date TBD)

It was noted that there is a joint meeting with the Western Wardens planned for Sunday at ACRO. A poll was taken and only 2-3 people will be attending ACRO.

Mr. Parisien will contact the Western Wardens about setting up a meeting on an alternate date. It was agreed that efforts would be made to schedule a meeting of the Eastern and Western Wardens and the water panel before the end of October.

CAOs Meeting

The afternoon of October 28th, 2004 (PEC), prior to EOWC October 29th, 2004.

13. Adjournment

The meeting was adjourned at 1:55 p.m.

List of Attachments

1. Water Strategy Expert Panel: Some Leading Questions
2. Renfrew letter to the Hon. Leona Dombrowski re: Review of Ontario Regulation 170/03 dated September 8th, 2004
3. Renfrew letter to EOWC Chair Jacques Héту re: Algonquin Land Claim dated September 22nd, 2004
4. Peterborough internal e-mail re: Source Protection – Conservation Authorities may request to second staff.
5. Another Land Claim – flooded lands in the Trent Severn System (Letter to Warden Nelson-Peterborough County from solicitor representing 3 First Nations, dated May 20, 2004)
6. Peterborough County Policing Costs (table demonstrating shifts in cost if move is made from contract to assessment)