



Eastern Ontario Wardens' Caucus

Minutes – June 25th, 2004 @ 9:00 a.m.

United Counties of Leeds and Grenville, 25 Central Avenue West,
Brockville

In attendance:

UPPER TIER	HEAD OF COUNCIL	STAFF
County of Frontenac	Jim Vanden Hoek Frontenac Islands	Elizabeth Fulton, CAO
County of Haliburton	William Davis Dysart et al	Jim Wilson, CAO
County of Hastings		Jim Pine, CAO
City of Kawartha Lakes		
County of Lanark		Peter Wagland, CAO
United Counties of Leeds and Grenville	Herb Scott Athens	Stephen Fournier, CAO
County of Lennox and Addington	Clayton McEwen Loyalist	Larry Keech, CAO
County of Northumberland	Rick Austin Port Hope	Bill Pyatt, CAO
County of Peterborough	David Nelson Otonabee-South Monaghan	Gary King, CAO
United Counties of Prescott and Russell	Jacques Héту Hawkesbury	Stéphane P. Parisien, CAO
County of Prince Edward	Leo Finnegan (Mayor)	Dick Shannon, CAO
County of Renfrew		Norm Lemke, CAO
United Counties of Stormont, Dundas and Glengarry	Dennis Fife North Stormont	Mike S. Waddell, CAO
Ministry of Municipal Affairs		Ross Fair, Regional Director Warren Sleeth, Manager Local Government

1. Call to Order

The meeting was called to order by Chair Jacques Héту at 9:00 a.m.

2. Welcome and Introductions

Chair Jacques Héту welcomed all Wardens, CAOs and guests.

3. Acceptance of Agenda

The agenda was accepted as amended

ADDITIONS under New Business, agenda item number 16.

16.1 COBRA (Gary King)

16.2 Source Water Protection Legislation (Jim Pine)

16.3 Bridge Inspection (Norm Lemke)

Moved by Warden Clayton McEwen

Seconded by Warden Rick Austin

THAT the agenda be adopted as amended.

CARRIED

4. Acceptance of Minutes from April 23rd, 2004 EOWC Meeting in L'Orignal

By consensus, the minutes of April 23rd, 2004 were accepted as presented.

Moved by Warden Clayton McEwen

Seconded by Warden Dennis Fife

CARRIED

5. Correspondence

5.1 Letter of May 4th, 2004 to Minister Greg Sorbara RE: OMEIFA

No discussion. Correspondence received in file.

5.2 Letter of May 6th, 2004 from Minister Steve Peters RE: BSE

No discussion. Correspondence received in file.

5.3 Letter of May 12th, 2004 from Minister Greg Sorbara RE: OMEIFA

No discussion. Correspondence received in file.

5.4 Letter of May 12th, 2004 to Premier McGuinty RE: An Action Plan for Government

No discussion. Correspondence received in file.

5.5 Letter of May 12th, 2004 to Mayor Rosen RE: MUND

There has been no response from Mayor Rosen to date. The Chair states that the next MUND meeting is scheduled for early fall.

5.6 Letter of May 28th, 2004 to Minister John Gerretsen from WOWC

The Chair speaks to the praise the Caucus is receiving in Toronto and that we should not lose this benefit. The issues identified by WOWC in the letter have been addressed by EOWC. Correspondence received in file.

5.7 Letter of June 3rd, 2004 from Minister Bob Speller RE: BSE

No discussion. Correspondence received in file.

5.8 Letter of June 7th, 2004 to Minister John Gerretsen RE: Land Ambulance

No discussion. Correspondence received in file.

5.9 Letter of June 7th, 2004 to Minister George Smitherman RE: Land Ambulance Funding

No discussion. Correspondence received in file.

5.10 Letter of June 7th, 2004 to Minister Greg Sorbara RE: CRF

Norm Lemke states the letter identified that if the Province continues with the statement made earlier this year, they fully intend to have a forum this summer with alternatives to the CRF. Members of EOWC should sit on this forum.

5.11 Letter of June 21st, 2004 to Denise Holmes RE: Downloading

No discussion. Correspondence received in file.

5.12 Letter of June 21st, 2004 to Paul Macklin RE: Federal-Municipal Meeting

No discussion. Correspondence received in file.

5.13 Letter of June 21st, 2004 to MPAC RE: Transforming of sap into pure maple syrup

No discussion. Correspondence received in file.

5.14 Letter of June 22nd, 2004 to Premier McGuinty RE: Land Ambulance Funding

Chair will await answer from Premier.

6. Terms of Reference for EOWC

Gary King provides background information for drafting the Terms of Reference. He believes some of the objectives and goals have been clearly stated and building upon what has occurred over the last several years.

The Chair thanked Gary King for doing a good job and, yes, important to have a vice-chair – should have the past chair to ensure we keep up with the work that has been completed thus far – build up and keeping up with what has been going on – have very good reputation at this time, but need to keep this up – do not want to fade away.

Warden Jim Vanden Hoek recognized consistency in this group and would like to zero in the association membership – tremendous value in the EOWC – not sure understands Section 2 accurately – compromise continuity if flip people in and out of this position – need to keep team longer together than a year – should give serious consideration to this section – Warden Clayton McEwen – County Councils elect their own Wardens – what do they mean by associate membership? – Gary King – response – attempting to capture here either they are in or they are not – important to maintain integrity boundaries in Eastern Ontario – if not able to participate fully – opportunity to provide some recognition – related item – can be amended as time progresses – affiliate membership – do not have full powers and privileges of Caucus, but an affiliate to the EOWC.

Jim Pine states we should be taking the whole section out and the Chair should write to Kawartha Lakes to inquire if they still want to be part of EOWC and, if so, need full participation.

Warden William (Bill) Davis supports statements wholeheartedly. The process should be followed through.

Chair wants to delete the associate member clause and work on this in the future. Caucus should have a say in who is an associate member.

Warden Clayton McEwen – supports statement and likes everything he sees in the document and enforces the need to designate a Vice Chair.

**Moved by Warden Clayton McEwen
Seconded by Warden Herb Scott**

THAT a Vice-Chair be appointed to represent the Chair of the EOWC at various business functions as a result of the Chair not being able to attend/participate and that Section 2 – Association Member of the Terms of Reference for EOWC be deleted and that the revised Terms of Reference for EOWC be presented to the EOWC meeting at AMO in August 2004 for adoption.

CARRIED

ACTION: Chair to contact Mayor of Kawartha Lakes to discuss membership.

7. Septage and Sludge

7.1 Survey and Data Collection

Norm Lemke – in regards to this issue, one of the things consistently hearing, Minister will make no change to intended direction to septage and sludge and spreading – regardless of what kind of form the treatment may take in the future to meet legislative requirements, municipality has completed information data – need to know quantities for potential treatment options – one of major considerations is cost – significant in treatment options is cost of plant versus trucking of material – if collect data, each hauler of septage is required to keep accurate logs – Ministry has approached haulers to provide volumes of septage pumped and trucked – that part of the survey is easy – in terms of sludge issue, same records need to be kept by treatment facility – logs already maintained – need to feed documentation – once requests completed, basic data identifies option in terms of volume, what plants available for treatment and costs – data would suggest each municipality would require in the very near future – if complete together, provide regional options as potential solution – at last meeting of CAOs, completed draft survey – need to assimilate data and provide complete data report to each member – in regards to timeframes, collection of data by September 2004 – have to take action very quickly and EOWC can take very active role with Minister in regards to funding – very appropriate to seek funding options from the Minister.

Chair – new ideas to the Minister, do not know what direction to go – proposal by the EOWC – this would be good – Gary King – letter from Norm Lemke and collection of data – three points – most of Eastern Ontario treatment plants are lower-tier – respecting summer holidays, extend timeframe to end of August as opposed to end of July – secondly, try to collect volumes from haulers and will provide information and until legislated they will provide information – providing cautionary notes – tried to complete this in Haliburton and haulers not willing to assist with information – Chair – should perhaps try again and they are feeling the pressure to with respect to the legislation – if can complete for August, Minister Dombrowsky would be at the AMO Conference and provide the document at that time – Norm Lemke – agrees date of July 30th is an awkward time to collect, as well as August and go with September – Ministry of the Environment will provide information and should go through the MOE – Warden Bob Sweet is hoping that the Minister will direct the field staff to co-operate with the EOWC to provide data – meeting next week with FCM staff with regard to accessing the Green Fund for the purpose of funding outside services to draw together options and utilize federal dollars through the Green Fund and FCM - this would be a very significant cost reduction – will report to the EOWC – Chair – does Warden Bob Sweet wish to complete a motion in this regard? – Norm Lemke - response – this could only be helpful.

Warden Dennis Fife – what is the exact purpose of finding out lagoon capacity? – Norm Lemke – some of the treatment plants are considering upgrades to the facility to accept septage into their system – have to have huge increases to holding capacity – issue of how treated sludge can be utilized – whether or not private or municipal, options cannot be determined – if private operator interested, need to provide volumes and would encourage treatment structures (i.e. composting

or other applications) – in private sector, in this for a profit – once have corner in the market, do not have a control in the cost – not sure if private operator is gauging or not.

**Moved by Warden Clayton McEwen
Seconded by Warden David Nelson**

THAT the Eastern Ontario Wardens' Caucus approves the process of data collection for septage and sludge;

AND THAT and that the Minister is encouraged to direct field staff to be supportive in the process of data collection.

CARRIED

7.2 Vermicycle Corporation

Jim Pine speaks to this and mentions someone can speak to the Caucus at the August EOWC Meeting – Chair – meeting in August – very hectic time at AMO. Item deferred to later meeting to be arranged through Stéphane P. Parisien and Jim Pine.

7.3 Township of Smith-Ennismore-Lakefield Septage Study

Gary King – information piece for members who wish to pursue a funding opportunity – no questions or comments – results of the study are not available at this time – terms of reference approved and \$30,000 available for funding.

8. Waste Disposal Options

Mayor Leo Finnegan - incinerating different materials in cement kilns – use 15% fuels in kiln for fuel – incinerate tires for fuel – proven science all around the world – Picton – consume 7,000 tires @ 1 cent a tire – cannot use upholstery (fluff) material – has been put on the backburner – publication – 20 copies distributed – have real garbage problem – get people thinking about incineration – Minister of the Environment not interested in this, but her mind is not closed to the idea – serious problem and need to think about this – have not looked at world class solutions and need to think and talk about it – this was the purpose on putting this on the agenda.

9. Update on Joint CFDC/EOWC Economic Development Program

Bill Pyatt – met with Dan Borowec, Chair of CFDC Group – Treasurer/Board has approved the \$10 million dollars – trying to keep low profile on this in order to stay under the radar – government is concerned if up front and center – monies approved to go through the CFDCs and not the corporation – have seconded three staff; one to work on rules and regulations and two others for backfilling –

there are have been a number of meetings and quite stormy – not a good idea to sit down until the first week of July, after the elections, and will know more at this point – could be in a position by August to have a board meeting (board of 19) – our role will be somewhat less than what we might have hoped, but do have some – Dan is quite committed to working with us on this – very anxious to spend the dollars and all allocated by next March and looking for project that can be implemented – retrofit projects – Working Group of Steve Fournier, Gary King, Norm Lemke, and Bill Pyatt – conference call or meeting first week of July

Gary King – supplement – local CFDC has already advertised regarding the \$60 million dollars over three years - Federal Government had made full commitment of \$60 million – its whether or not the \$10 million was communicated – working on a joint board – depends on election – Chair – after election, keep on pressuring on new members elected and in long run do not need FEDNOR and CFDC – if have a minority government, need to push even more and have much better chance – Gary King – response to question – CFDCs deliver six different types of economic development service delivery in six different areas – dollars allocated is being utilized in areas currently deliver programs – not intended for broader economic development initiatives – Stéphane P. Parisien – question for Bill Pyatt – Local CFDC Manager spent training day in Ottawa to discuss disbursement of dollars – is this known? – Bill Pyatt – response - yes – Michael S. Waddell - concerned about what is happening here – is it the Caucus’ intent in having become part of happening in last few months and future? – suggested that the Caucus should be concerned what is happening now is what the CFDCs want to happen – do not want this Caucus involved – need to write letter to FEDNOR – very serious about this and upset Caucus is getting shoved out – not aware of meetings and should be – easing the Caucus out – need to get back into the ball game.

Chair – agreed to these statements – Local CFDC colleague said trying to keep in the loop, but there is certainly process to keep Caucus out of the loop.

**Moved by Warden Clayton McEwen
Seconded by Warden Herb Scott**

THAT the Eastern Ontario Wardens’ Caucus complete a letter to Federal Economic Development for Northern Ontario (FEDNOR), with a copy to Paul Macklin, stating that there is a signed document and that the EOWC wants and should be involved with decision making regarding the EOWC/CFDC Economic Development Plan and associated funding.

CARRIED

10. Meeting with Minister Smitherman Friday, June 4th, 2004 - Land Ambulance Funding

Chair - meeting with Minister Smitherman was good – upfront person and speaks his mind – thanked Bill Pyatt for attending meeting with Chair – Bill Pyatt – in book with agenda – prepared two documents to Minister – first one, lengthy case study from Prescott and Russell ambulance issues – cap on paramedics’ salaries - choose to address this one item alone – documents are actual overheads which provide much detail – one chart – staffing costs – numbers are quite dramatic – difference of \$943,000 because of 1-2% salary cap on paramedics’ salaries – there are really some serious

problems – Minister realized this – budget is basically fixed for this year and commit to work together for next year's budget – could not commit to meeting further in this regard – thanked Jacques Héту for going extra mile for EOWC and representing the group – successful in communicating critical item.

Chair – Minister looked at document and will continue to look at document very carefully – at least, made aware of issue – genuine person – not aware of things happening on this matter – asking for meeting with Premiere and Minister Gerretsen would be good – giving this as a thought – should have a meeting of EOWC in Toronto and take a full day and try to manage to have a meeting with the Ministers – achieve a lot in doing so – if wish of Caucus, try to manage this – rent room somewhere in downtown hotel – come in for 15 minutes to meet the Caucus – good to be known and get confidence in way Caucus works.

Jim Wilson – question – Chair – responded, not a priority as no dollars this year, but will work for next year – no commitment made other than no dollars this year, but will look at this further – Caucus should keep this issue on the front burner – have to keep pushing idea on this – need to make sure monies in budget is something that we should have part of benefit – Warden Jim Van Hoek – question – what can we do operationally? Caucus stand point – come up with a couple of bullets we can adopt to drive back to the 50/50 issue – obligated to meet the 90 percentile – continue to do this – point becomes somewhat comfortable – make sure end up in fact with the 50/50 – Chair – need to look at this and take a few minutes at this meeting to discuss such – B. Pyatt – action plan document, items identified – easiest to understand and easiest to implement – benefit to us would be quite considerable – might take 2-3 years to rectify, but maybe develop sense of order of magnitude across province of Ontario – numbers not provided at time of meeting.

CAOs take back and could have some success here – Chair – August meeting, try to find out what the figure(s) will be if go 50/50 – should separate land ambulance issue – if done with CRF might get lost – keep focus on land ambulance for the Ministry.

Norm Lemke – MOH - give some insight as to the CRF – Ross Fair - as get new data, stay very close to AMO and let them know what you are finding in this field – this is very important to communicate issues for the broader sector – answer to question – Minister Gerretsen will be dealing with process – no commitment to reconciliation at this point in time – CRF amount flat lined for this year – questions to Ross Fair – looking for options from us or putting out proposal or something – Ross Fair – MOU process – municipalities having a seat at the table – suspect see short period and concentrated discussion – not privy to strategy – do know, government wants to move quickly – announcements not made yet – Caucus' position is known and providing substantial data will make a difference – L. Keech – at last CAOs Meeting announcement – Helen Leroy – attend Clerk-Treasures Meeting in Lanark – shared same information as Ross Fair – would be consulted and asked for input - need to know the global impact of the CRF on the Caucus – put this together and develop a slide – Chair – question – how much will it cost? – if no figures, cannot make a case and perceived as not knowing the real issue – Warden David Nelson – question – Ross Fair - response – government is interested in fixing relationship between municipalities and government – they are thinking in a four year timeframe due to fiscal situation – not able to get into specifics, but certain want to fix relationship – Chair – best Minister of Municipal Affairs – understanding and wish to solve problems with municipalities – MOU speaks to this – enshrined in the act – Minister wants to solve things and

understands the municipalities' point and want to work with the other ministers – Minister Gerretsen is fighting hard for the municipalities – we are fortunate to see him working with us and at the AMO meeting, very open and frank in discussions - need to give them time and support them in the way they are operating.

Action

Larry Keech – discussion regarding land ambulance 50/50 funding – prepare financial impact document – there have been resolutions pertaining to land ambulance – compile this information as a group – might already have some data collected, but need to compile info. with Western Ontario – Chair – will ask Western Caucus for this information – still should present EOWC's position – Jim Pine - if group is happy to do this, will task treasurer to get number of reconciliation and require CAOs to make sure their treasurers, etc. work with his treasurer and complete slides.

Chair – yes – Stéphane P. Parisien – how communicate with Western Caucus? – Chair – Stéphane P. Parisien should send first letter and chair letter to chair of Western Caucus.

Jim Pine – collecting data only regarding CRF? – Steve Fournier – single out land ambulance issue – have some data on land ambulance for future directions plan, but not all – wish of the Caucus to get this completed and, if so, UCLG offering to complete – Chair – keep both issues separate – Jim Pine – agrees to this – Steve Fournier - really need though to extract particular piece of information (get from Steve) – Stéphane P. Parisien – understanding – Jim Pine take care of CRF and Steve Fournier take care of land ambulance study.

11. Review of Leeds and Grenville Report on Regulation 170/03

Steve Fournier emphasizes this is a hot topic for UCLG Council – hoped that EOWC CAOs would take up the banner – important piece is the report that was prepared – decided to get estimate of capital and operating costs – surveying each of 10 Member Municipalities to meet the requirements of the current 170/03 Regulations – \$6.5 million dollars for businesses and public operations to meet regulations – very conservative estimate – end result – demonstrated financial impact – looking at similar or same magnitude – want to enlist support of EOWC – simply get support of Caucus today as a case study illustrating current scenario - letter to Minister to support position – Chair – figures same or similar for other counties – use figures by UCLG.

Warden David Nelson - question on operating costs – how much associated with monitoring and testing? – Steve Fournier – response - large proportion – Warden David Nelson – people cannot afford this – Steve Fournier – response - this was the reason for the study and the letter to Minister Dombrowsky – seems to be a tendency to begin rethink how the regulations is and how will be applied – now some second opinions expressed about this – going down this path at the present moment – Chair – pressing Minister to take a second look at the regulations and most likely will not agree – everybody very anxious and feel should start from scratch and look at things differently.

Moved by Warden Herb Scott

Seconded by Warden Clayton McEwen

THAT EOWC support the documentation completed on Regulation 170/03 through The United Counties of Leeds and Grenville Case Study;

AND THAT a letter, under the Chair's signature, be forwarded to the Minister of the Environment.

CARRIED

12. Administrative Initiatives- CAO By-laws, Salary grids, Compensation Reviews

Bill Pyatt thanked the CAOs for initiating sharing of documents amongst group members – very helpful.

13. Treasurer By-Laws

Discussed under agenda item 12.

14. Union Gas Presentation

At 11:37 a.m. Jim Pine introduced Max Hagerman (Union Gas) who made a short presentation.

15. Future Directions Update 2004

Discussed under agenda item 6. The update should be available by August.

16. New Business

16.1 COBRA

Gary King informs EOWC on a meeting he and Jim Wilson attended recently. He outlines the Province will not renew its commitment to COBRA, and it is not assisting us to move forward. He feel this is an important topic and, if at all possible, a resolution from EOWC in support of the Province's commitment to supporting Broadband.

**Moved by Warden Clayton McEwen
Seconded by Warden Rick Austin**

THAT EOWC support the Province's commitment to supporting Broadband;

AND THAT a resolution be sent to MEDT, and a copy to Minister Gerretsen.

CARRIED

16.2 Source Water Protection Legislation

New Act is statutory framework – assessment reports are very extensive in nature and very detailed – one area of interest is location of every water risk to be included in this study – real challenge in this work is to get an assessment report completed – once reports completed, source protection plan needs to be developed – who responsible for doing this? – require water source protection board – lead role in the development of the assessment reports and source protection plan – will be many regulations to be flowed from the Act will be insurmountable – Act is silent in funding with respect to work to be completed - given nature of reports and plan, it seems it will be fairly extensive and much work is already being completed on ground water studies – fairly extensive cost to meet regulations of the act – some heavy work in this area – Section 8 of the Act – provision of protection plans – mandatory and voluntary measures to achieve the objectives of the plan and implementing the measures of the plan – also sees for the municipalities a pretty extensive role in information collection because information will need to be gathered in many ways (i.e. locating all existing intakes and wells in every drinking water system) – will need to think about the future – see pretty extensive involvement of municipalities with conservation authorities – is on task force on how to do this – costs significant and committee will be giving some advice as to incentives, etc. – bringing this to the Caucus’ attention and studies / plan will be done on a watershed basis and the Minister can also develop water source protection areas – Caucus has stated its position earlier and the Province should be responsible for costs for water source plans – requesting recommendations provided to be considered – difficult to provide critical comment back when revolved around recommendations – would like to have recommendations made for public input – important issue to put on the table and discuss.

Chair – timeframes – motion today? – – reaffirm our position on the cost of doing this and should be a provincial cost in the developing plans – provincial funding for ongoing costs – want to make our position known – Stéphane P. Parisien – point of information – any being levied at the county level for this or have been asked to contemplate such? – – response - have not been asked at this time, but foresee this due to the broad geographical nature of this – Gary King – in recognition of this, county has not been levied by the Conservation Authority, but have entered into formal discussion with Conservation Authority in area to realize administrative and cost efficiencies by the county handling some of the planning functions (GIS and administering their finances through Treasury) with efficiencies realized, taking on this work is not a conflict, they are going to take the savings and hire people to complete the work – think this is the right approach – very concerned of cost on this one.

Moved by Warden Clayton McEwen
Seconded by Warden Herb Scott

THAT the EOWC reaffirms its position that given the substantial anticipated costs of preparing source water assessment reports and source water protection plans, the Province of Ontario must assume the full costs of preparing these documents and:

FURTHER THAT the Province must assume primary responsibility for the ongoing costs of maintaining and implementing source water protection plans, and;

THAT further comments will be presented by the EOWC on the Draft Act prior to the 60 day deadline;

AND THAT the EOWC recognizes the critical component that Regulations will play in the implementation of the Act and urges the Province to make those Regulations available for public comment prior to enactment.

CARRIED

16.3 Bridge Inspection

Norm Lemke - discussed at previous meeting – background information – new regulations - municipalities that have much bridge construction are required, under recent regulations, to come to standard – 260 bridge structures within his County – estimated cost or time difference in doing necessary components to meet regulations is sixth fold in cost – letter addressed to Ministry of Transportation – support by the Caucus – because roads and bridges area get no funding - regulations and policies that contribute to bigger increases in costs.

**Moved by Warden David Nelson
Seconded by Warden Dennis Fife**

THAT a letter be sent to the Minister of Transportation to request amending the regulation which presently increases costs of municipalities.

CARRIED

17. Next Meetings

- ✓ CAOs Planning Meeting - Friday, July 23rd, 2004 (County of Renfrew)
- ✓ EOWC – Sunday, August 22nd, 2004 – 4 to 5 p.m. (AMO Conference, Ottawa)
- ✓ Joint EOWC/WOWC, August 22nd, 2004 – 5 to 6 p.m. (AMO Conference, Ottawa)

18. Adjournment

The meeting adjourned at 1:35 p.m.

**Moved by Warden Clayton McEwen
Seconded by Warden Herb Scott**

CARRIED

Chair - Warden Jacques Héту
Eastern Ontario Wardens' Caucus

Secretary/Treasurer
Stéphane P. Parisien